



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01638 551257  
<http://redlodge.suffolk.cloud>

## To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on :-

**Date:** Tuesday 25 September 2018  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

### AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest.	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
6.	Confirmation of Minutes of the meetings held on the 31 July 2018.	Chairman
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman
7.1	Report from the Millennium Centre	
7.2	Groundsman resignation and subsequent vacancy	

<b>7.3</b>	<b>Members have been issued new email addresses.</b>	
<b>8.</b>	<b>External Audit Report</b>	Chairman
<b>8.1</b>	Report from external auditors for 2017/18.	
<b>8.2</b>	Notice of conclusion of audit commencing 18/09/2018 – 29/10/2018 between 10:00 – 14:00 hours.	
<b>9.</b>	<b>Financial Matters</b>	Chairman
<b>9.1</b>	To confirm that the bank reconciliation statements for July & August 2018 have been verified and signed by Cllr. Thompson.	
<b>9.2</b>	Approval of all payments in July & August 2018 for Parish and Pavilion accounts.	
<b>9.3</b>	To Note the Bank Balances as of 19/09/18 for the following accounts :- <ul style="list-style-type: none"> <li>• Parish Bank Account £185,441.06</li> <li>• Pavilion Bank Account £131,869.23</li> <li>• Deposit Account £106,762.26</li> </ul>	
<b>9.4</b>	Members to note that a VAT claim of £2845.97 has been submitted to HM Revenue & Customs for April –end of July 2018.	
<b>9.5</b>	Members to note that HMRC are checking the VAT returns for the period 04/18.	
<b>9.6</b>	Members to review the latest bar stock report 11 April 2018 – 15 August 2018.	
<b>10.</b>	<b>Events Working Group</b>	Chairman & Cllr. Kovacevic
<b>10.1</b>	Red Lodge Fun Day 7 <sup>th</sup> July 2018, summary of accounts.	
<b>10.2</b>	Events Working Group September 2018 update.	
<b>11.</b>	<b>Discuss and approve any purchase (LGA 1972, s.111).</b>	Chairman
<b>11.1</b>	Members to ratify the donation of £250 to BeWise charity following the summer event.	
<b>11.2</b>	Members to ratify the purchase of line marking paint for the pitches at a cost of £222.00 exc. VAT.	
<b>11.3</b>	Members to ratify the purchase of a wreath for Remembrance Sunday.	
<b>11.4</b>	Members to consider the quote from Zaun to repair MUGA panels :- Zaun Duo8 high panel 2510mm wide x 630mm high comprising 50mm x 200mm mesh with 6mm vertical wires at 50mm centres and dual 8mm horizontal wires at 200mm centres £ 477.24 exc. VAT	
<b>11.5</b>	<b>CILCA</b>	

<p><b>11.6</b></p> <p><b>11.7</b></p>	<p>Members to consider CiLCA training for the Clerk, the current fee is £250 which will increase to £350 from 1 October 2018.</p> <p><b>Lease hire of printers</b></p> <p>Members to consider the lease hire of a printer, 2 quotes have been obtained from the following companies (details have been circulated to Members):-</p> <ul style="list-style-type: none"> <li>• The Business Machine</li> <li>• Digital Copier Systems</li> </ul> <p><b>RoSPA Course</b></p> <p>Members to consider Play Area Inspection Training and examination fee £345 + VAT, for the Operations Manager.</p>	
<p><b>12.1</b></p> <p><b>12.2</b></p> <p><b>12.3</b></p>	<p><b>12. Planning Applications</b>  <b>To Consider any Planning Applications :-</b>          (To also consider Planning Applications submitted post-publication of the agenda)</p> <ul style="list-style-type: none"> <li>• <b>The Outcome of DC/18/1272/FUL</b>  <b>Proposal:</b> Planning Application – Installation of a 2.8 metre high war memorial  <b>Location:</b> War Memorial, Warren Road, Red Lodge, Suffolk</li> <li>• <b>DC/18/1731/FUL</b>  <b>Proposal:</b> Planning Application – 1 no. dwelling  <b>Location:</b> Land adjacent to 54 Turnpike Road, Red Lodge, Suffolk.</li> <li>• <b>DC/18/1578/HH</b>  <b>Proposal:</b> Householder Planning Application – ancillary residential accommodation to the main dwelling  <b>Location:</b> 4 The Vines, Turnpike Road, Red Lodge Suffolk. IP28 8RT</li> </ul>	<p>Chairman</p>

<p><b>13.</b></p> <p><b>13.1</b></p> <p><b>13.2</b></p> <p><b>13.3</b></p> <p><b>13.4</b></p> <p><b>13.5</b></p> <p><b>13.6</b></p> <p><b>13.7</b></p>	<p><b>Correspondence Received</b> (To also consider any correspondence both pre and post-publication of the agenda, but not listed on the agenda).</p> <p>Members to consider an email received from the Millennium Centre requesting a donation from the Parish Council towards the Halloween event.</p> <p>Members to consider an email regarding the Kennett Garden Village Planning Application 18/00752/ESO and the impact of this application on Red Lodge.</p> <p>Members to consider a request from the 1<sup>st</sup> Red Lodge Scouts Group requiring permission to plant bulbs in the area.</p> <p>Members to consider a query from a parishioner regarding moving a noticeboard from the old post office, Bennett Road and resiting on Clematis Green.</p> <p>Members to consider a request from Age UK Suffolk requesting support with future projects and an opportunity to discuss these with the Council.</p> <p>Members to note a letter of thanks received from a Parishioner selected for Red Lodge in Bloom.</p> <p>Members to note an email received from the Parks Infrastructure Manager FHDC &amp; St. Edmundsbury Borough Councils, confirming that a land registry search shows that Red Lodge Parish Council are responsible for the grass area on the corner of Pippin Court and Peppermint Walk, Red Lodge.</p>	<p>Chairman</p>
<p><b>14.</b></p>	<p><b>Urgent Business</b> None disclosed</p>	<p>Chairman</p>
<p><b>15.</b></p>	<p><b>To confirm the date of the next Parish meeting scheduled for Tuesday 29 October 2018, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</b></p>	<p>Chairman</p>
<p><b>16.</b></p> <p><b>16.1</b></p> <p><b>16.2</b></p>	<p><b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b></p> <p>Members to ratify the monthly agreement with an existing Sports Pavilion customer.</p> <p>Members to discuss an ongoing issue with a Sports Pavilion customer.</p>	<p>Chairman</p>

Signed: *Shazia Shujah*  
Parish Clerk  
19.09.2018