



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
01638 551257
clerk@redlodgepc.org http://redlodge.suffolk.cloud

To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 26 May 2020

Time: 19:00

Venue: Remote Meeting via Zoom

Email clerk@redlodgepc.org for an invitation to the meeting

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of interest and application for dispensation.	Chairman
5.	Members of the public are invited to comment via access link to Zoom	Chairman
6.	Confirmation of Minutes of the meeting held on 25 February 2020.	Chairman
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman
8.	Financial and Clerk Reports	Chairman
8.1	Members to note that the bank reconciliation statements for February, March and April 2020 have been verified and signed by Cllr. Sheedy.	

8.2 Members to approve all payments in February, March and April 2020 for Parish and Pavilion accounts.

8.3 Members to note the bank balances at 31/03/2020, 22/04/2020 and 20/05/2020:

Bank Account	31 March 2020	22 April 2020	20 May 2020
Parish	£120,343.18	£189,697.08	£340,687.70
Pavilion	£92,935.40	£0	N/A
Deposit	£106,842.15	£106,846.69	£106,851.37

8.4 Members to review and approve the Budget for the fourth quarter of 2019/20.

8.5 Members to ratify virement of £18,000 from the Open Spaces Ear Marked to the General Reserves.

8.6 Members to review the Bar Stock report on 8th April 2020.

8.7 Members to note that the Information Commissioners Office subscription has been renewed.

8.8 Members to note the date for re-declaration of pensions in compliance with The Pensions Regulations as 14th April 2020.

8.9 Members to note that the Pensions Annual Return for 2019/20 has been submitted for audit.

8.10 Members to note that Red Lodge Parish Council is Payment Card Industry Data Security Standard compliant.

8.11 Members to review and approve the year end cash and investment reconciliation and the Income and Expenditure Account for the Year Ended as at 31 May 2020.

8.12 Members to note the receipt of the precept of £158,950 for 2019/20 on the 27th April 2020.

8.13 Members to note the VAT reclaim for £960.47 submitted to HM Revenue & Customs, for the period 01 November 2019 – 31 January 2020 has been received on 20 February 2020.

8.14 Members to note that a VAT reclaim for £5259.98 was submitted to HM Revenue & Customs, for the period 01 February 2020 – 30 April 2020. Payment has been received on 19 May 2020.

8.15 Members to review and approve the Internal Audit Report for year ending 2020, prepared by SALC.

8.16 Members to review and approve the Annual Internal Audit Report 2019/20, of the Annual Governance and Accountability Return 2019/20 Part 3.

8.17 Members to review and approve Section 1 - Annual Governance Statement

<p>8.18</p> <p>8.19</p>	<p>2019/20, of the Annual Governance and Accountability Return 2019/20 Part 3.</p> <p>Members to review and approve Section 2 – Accounting Statements 2019/20, of the Annual Governance and Accountability Return 2019/20 Part 3.</p> <p>Members to note the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return for the year ended 31 March 2020 commences on Monday 15 June 2020 to Friday 24 July 2020.</p>											
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p> <p>9.9</p> <p>9.10</p>	<p>Discuss and approve any purchase (LGA 1972, s.111).</p> <p>Members to ratify the donation of £1000 to Lightwave, towards the Emergency Food Packs for the vulnerable.</p> <p>Members to ratify the purchase of replacement netting for the MUGA from Lion Trading:</p> <table border="0"> <tr> <td>4x 2mx12m Tennis Windbreaker nets</td> <td>£160</td> </tr> <tr> <td>2x Bespoke divider nets 3.2mx3.2m</td> <td>£551</td> </tr> <tr> <td>Delivery</td> <td>£30</td> </tr> <tr> <td>VAT</td> <td>£148.20</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£889.20</td> </tr> </table> <p>Members to consider the renewal of the SALC Membership subscription 2020/2021, £1027.75 inc. VAT</p> <p>Members to agree the street lighting maintenance and energy invoice for 01/04/20-31/03/20 £2287.78 inc. VAT.</p> <p>Members to consider the renewal of the Fields in Trust Membership, £65</p> <p>Members to agree the £12000 annual donation to the Millennium Centre and also to consider their request for an increase in this amount.</p> <p>Members to note renewal of the Community Action Suffolk subscription for 12 months at no cost.</p> <p>Members to ratify the annual renewal of IT service with Community Action Suffolk: IT support £600 + Cloud backup £120 + 5x Hosted Exchange Mailboxes £359.40 = £1079.40 inc. VAT</p> <p>Members to ratify the donation of £1000 s137 monies to the Lightwave Group towards emergency food packs for the vulnerable.</p> <p>Members to ratify the purchase of items from Pipestock for materials required for the irrigation system £2797.76 net:</p> <p>2xMDPE Pipe 12.5 Bar 150mx50mm £697.50; 1xMDPE Pipe 12.5 Bar 100mx50mm £271.24; 5xMDPE Tee 50mm £57.35; 8xMDPE Coupling 50mm £48.16; 8xMDPE Elbow 90 50mm £51.68; 10xMDPE End cap 50mm £40.10; 8xMDPE Tee Female threaded 50mmx1 ¼” £63.44; 1xMDPE Reducing Tee 50mmx25mmx50mm £9.53; 80xPPL Pipe Liner 50mm £103.20; 7xStainless Steel 1 piece ball valve BSP Taper F/F</p>	4x 2mx12m Tennis Windbreaker nets	£160	2x Bespoke divider nets 3.2mx3.2m	£551	Delivery	£30	VAT	£148.20	Total	£889.20	<p>Chairman</p>
4x 2mx12m Tennis Windbreaker nets	£160											
2x Bespoke divider nets 3.2mx3.2m	£551											
Delivery	£30											
VAT	£148.20											
Total	£889.20											

<p>9.11</p>	<p>1" £114.87; 3xQuick release Hose Tail Geka Type Brass 1" £12.69; 3xQuick release coupling Geka Type Brass Male 1" £9.18; 1xNerrad Professional Plastic Pipe cutter 0-63mm £63.26; 1xPTFE Tape 12m roll £5.43; 2xPL Pushfit Wrench Cast Alloy 40mm-63mm £64.12; 1xPL Chamfer Tool 20/63mm £51.31; 10xMDPE Pipe 12.5 Bar 50mx50mm £1134.70</p> <p>Members to consider the quote from Highways to replace the lamp near Gorse Close at a cost of £1354.93 ex VAT</p>	
<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p> <p>10.6</p>	<p>Planning Applications To Consider any Planning Applications:</p> <p>Members to note that an objection was submitted for the following application: DC/19/2347/FUL Proposal: Planning Application – 141 no. dwellings and associated infrastructure including roads, parking, sustainable drainage, pumping station and public open space. Location: Land East of Russett Drive, Bilberry Close and Parsley Close, Manor Wood, Red Lodge, Suffolk.</p> <p>Members to note that a no comment was submitted for the following application: DC/20/0307/FUL Proposal: Planning Application –(i) change of use of agricultural land to provide 28 caravan pitches (ii) improvement to existing highways access. Location: Willoway Caravan Park, Red Lodge, Suffolk</p> <p>Members to note that a no comment was submitted for the following application: DC/20/0324/HH Proposal: Householder Planning Application-Single storey front extension Location: 4 Broomhill Close, Red Lodge, IP28 8TA</p> <p>Members to note that a no comment was submitted for the following application: DC/20/0363/FHH Proposal: Householder Planning Application-(i) 1no. dormer and 1no. rooflight to rear elevation (ii) 1no. rooflight to front elevation (iii) 1no. window to side elevation (iv) change 1no. window on rear elevation to bi-fold doors (v) 1no. open sided carport. Location: 20A Laburnum Close, Red Lodge IP28 8LR</p> <p>Members to note that a no comment was submitted for the following application: DC/20/0163/HH Proposal: Householder Planning Application –(i) Garage conversion into habitable living space (ii) side extension to garage Location:42 Bilberry Close, Red Lodge IP28 8GD</p> <p>DC/20/0741/HH Proposal: Householder Planning Application -- Detached double garage and cart lodge with first floor office Location: 2 The Vines Turnpike Road, Red Lodge, Suffolk IP28 8RT</p>	<p>Chairman</p>

11.	Correspondence Received	Chairman
11.1	Members to consider correspondence from the Millennium Centre regarding the amount of cat litter in the park.	
11.2	Members to consider a donation request from Lighthouse Women's Aid.	
11.3	Members to consider a donation request from Suffolk Accident Rescue Service.	
11.4	Members to ratify waiving hire fees for Mildenhall/Red Lodge RFC whilst the facilities are unused.	
11.5	Members to ratify waiving the hire fees for Bury Saints whilst the facilities are unused.	
11.6	Members to ratify the donation request for £250 of s137 funds from Red Lodge U12's (LGA 1972, s.111).	
12.	To confirm the date of the next Parish Council meeting scheduled for Tuesday 30 June 2020, venue and time to be confirmed.	Chairman
13.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.	Chairman
13.1	Members to discuss staffing issues.	

Signed: *Shazia Shujah*
Proper Officer, Red Lodge Parish Council
21.05.2020