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To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 25 July 2023

Time: 19:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation	Chairman
5.	Members to consider the election of a Vice-Chairman.	
6.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes (Public session is maximum 15 minutes).	Chairman
7.	Confirmation of Minutes of the meeting held on 27 June 2023.	Chairman
8.	Reports and Invited Speakers:	Chairman
8.1	County Councillor	
8.2	District Councillors	
8.3	Police Newsletter	
8.4	Update on Mildenhall/Red Lodge Rugby	
8.5	Update from Events Working Party	
8.6	Members to consider the formation of a Finance Working Party	

<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p>	<p>Financial and Clerk Reports</p> <p>Members to note that bank reconciliation statements for June 2023 have been verified and signed by Cllr. Thompson.</p> <p>Members to approve all payments in June 2023 for the Parish account.</p> <p>Members to note the Income and Expenditure in June 2023 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card</p> <p>Members to review and approve the Ear Marked Reserves at 30/06/2023.</p> <p>Members to note the Bank Balances as of 19/07/23 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £348,179.97 • Deposit Account £107,353.31 <p>Members to review and approve the budget for the first quarter.</p> <p>Members to note a VAT return for 01.02.23 to 30.04.23 for a claim of £11645.46 has been received, plus £13.40 interest from HMRC on 22.06.23.</p> <p>Members to consider appointing bank signatories.</p>	<p>Chairman</p>
<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p>	<p>Discuss and approve any purchase</p> <p>Members to consider payment of the invoice from Dewbar Fabrications Ltd., Replacement galvanised height barrier, £706 inc. VAT.</p> <p>Members to consider recruitment of bar staff (i) Recruitment of Temporary Bar staff from an agency according to business needs, or (ii) Recruit permanent 1-2 bar staff, each contracted for 4 hours a month.</p> <p>Members to consider payment of the invoice from Rialtas Business Solutions, Omega Year End Closure, £755 exc. VAT.</p> <p>Members to consider payment of the invoice from Suffolk Association of Local Councils, Annual Internal Audit completed for the year ending 31 March 2023, £454 exc. VAT.</p> <p>Members to consider the administration of the Red Lodge Parish Council Facebook page.</p>	<p>Chairman</p>
<p>11.</p> <p>11.1</p>	<p>Planning Applications</p> <p>To Consider any Planning Applications:</p> <p>DC/23/1002/FUL</p> <p>Proposal: Planning application - two dwellings and new access (following demolition of existing dwelling)</p> <p>Location: 8 Turnpike Road Red Lodge Suffolk IP28 8JZ</p>	<p>Chairman</p>

12.	Correspondence Received	Chairman
12.1	Members to note the Play Area Inspection reports for June 2023.	
12.2	Members to note the Suffolk county council (district of forest heath) (stopping, waiting and loading prohibitions and restrictions and on-street parking places) (map-based) order 2019 (parish of red lodge) (elms road and chase avenue) (prohibition of waiting) (variation).	
12.3	Members to consider the correspondence from residents and a previous Chairman regarding Lavender Close play area.	
12.4	Members to consider the request from Red Lodge Millennium Centre for the open space development.	
12.5	Members to note there are 3 notices of vacancies for Red Lodge Parish Council.	
12.6	Members to consider the Community Chest funding available for 2024-25, this funding supports voluntary and community groups who make a contribution to improving the quality of life for people in West Suffolk. Deadline for applications 29.09.2023.	
13.	To confirm the date of the next Parish Council meeting scheduled for Tuesday 26 September 2023 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.	Chairman
14.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.	Chairman
14.1	None advised.	

Signed: *Shazia Shujah*
Proper Officer, Red Lodge Parish Council
19.07.2023