



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257
 clerk@redlodgeparishcouncil.gov.uk <http://redlodgeparishcouncil.gov.uk>

To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 26 September 2023

Time: 19:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes (Public session is maximum 15 minutes).	
6.	Members to consider co-option application(s) for the vacant post of Councillor for Red Lodge Parish Council.	Chairman
7.	Confirmation of Minutes of the meeting held on 25 July 2023.	Chairman
8.	Reports and Invited Speakers: 8.1 County Councillor 8.2 District Councillors 8.3 Police Newsletter 8.4 Representative from Suffolk Libraries 8.5 Representative from the Community First Responder. 8.6 Representative from the Red Lodge Millennium Centre 8.7 Update from the Events Working Party	Chairman

8.8	Update from the Finance Working Party	
8.9	Invitation from PC to MC to form a joint party – issues relating to the Red Lodge Millennium Centre	
9.	Financial and Clerk Reports	Chairman
9.1	Members to note that bank reconciliation statements for July and August 2023 have been verified and signed by Cllr. Thompson.	
9.2	Members to approve all payments in July and August 2023 for the Parish account.	
9.3	Members to note the Income and Expenditure in July and August 2023 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card	
9.4	Members to review and approve the Ear Marked Reserves at 31/08/2023.	
9.5	Members to note the Bank Balances at 20/08/23 for the following accounts: <ul style="list-style-type: none"> • Parish Bank Account £329,371.13 • Deposit Account £107,533.09 	
9.6	Members to note a VAT return for 01.05.23 to 31.07.23 for a claim of £2801.34 was submitted and received from HMRC on 15.08.23.	
9.7	The figures for Box 9 on AGAR Section 2 for 2021/2022 were restated. Members to note the External Audit report for 2022/23 with no matters arising.	
9.8	Members to note the Notice of Conclusion of Audit for year ended 31 March 2023 has been published.	
10.	Discuss and approve any purchase	Chairman
10.1	Members to note, all future grant applications to the Parish Council, will require the completion of the Small Grants Application, allowing financial accountability.	
10.2	Members to consider the Parish Council insurance policy 3 years' contract renewal for the third year, commencing on 01/10/2023, Clear Councils, £4779.59.	
10.3	Members to review the fees to hire the facilities at the Sports Pavilion.	
10.4	Members to consider the Small Grants Application received from 1st Red Lodge Scout Group.	
10.5	Members to ratify the Village News – Red Lodge Parish Council Facebook post on the Community Facebook sites.	
10.6	Members to note that the 16 hours' contract for the Assistant Groundsman has been fulfilled.	
10.7	Members to consider a resident request to place goals on the sports field for public use.	

<p>10.8</p> <p>10.9</p> <p>10.10</p> <p>10.11</p> <p>10.12</p> <p>10.13</p> <p>10.14</p> <p>10.15</p> <p>10.16</p> <p>10.17</p> <p>10.18</p>	<p>Members to agree the payment of the change-over of intruder alarm, EFire, £800 exc. VAT.</p> <p>Members to agree the invoice for Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2023, PKF Littlejohn LLP, £630 + VAT.</p> <p>Members to consider payment of the invoice from Thurlow Nunn Standen Ltd, Kubota Ride on Mower belt and bearings repair, £486.73 + VAT.</p> <p>Members to agree payment of the invoice from Michelle Bolger Expert Landscape Consultancy Ltd., for Continued support provided by MBELC with regard to the DCO examination between December 2022 and March 2023, £500 + VAT.</p> <p>Members to agree the payment for Emergency lighting/Fire alarm/Intruder alarm service visit, 1 LED bulkhead, 2 Smoke detectors and 2 Heat detectors, EFire, £460.28 + VAT.</p> <p>Members to consider the Councillors Training, in-person, Weekday evening – two sessions, SALC, £500 + VAT + Mileage + Postage for documents.</p> <p>Members to review the Turnpike Village Newsletter.</p> <p>Members to agree payment of the invoice for the Replacement Trampoline Mat for mini trampoline + Carriage, Huck Nets UK Ltd., £929.80 + VAT.</p> <p>Members to consider the mobile phone renewals, 2x SIM Only contracts:</p> <table border="1" data-bbox="304 1227 1286 1485"> <thead> <tr> <th>Provider</th> <th>Contract Months</th> <th>Data GB</th> <th>Minutes & Texts</th> <th>£ Cost/Month</th> </tr> </thead> <tbody> <tr> <td>Onecom - Vodafone</td> <td>36</td> <td>25</td> <td>Unlimited</td> <td>16 (for 17 months then @£78/month or upgrade plan)</td> </tr> <tr> <td>O2</td> <td>12</td> <td>30</td> <td>Unlimited</td> <td>20</td> </tr> <tr> <td>Vodafone</td> <td>24</td> <td>25</td> <td>Unlimited</td> <td>16</td> </tr> </tbody> </table> <p>Members to consider the update from Suffolk Highways, for the Hundred Acre Way - Proposed Prohibition & Restriction of Waiting.</p> <p>Members to consider the quotes to replace the Sports Pavilion decking</p> <table border="1" data-bbox="304 1733 1286 1883"> <thead> <tr> <th>Supplier</th> <th>£ Timber + Labour</th> <th>£ Composite + Labour</th> </tr> </thead> <tbody> <tr> <td>Daniel Francis</td> <td>14500</td> <td>21500</td> </tr> <tr> <td>Tog Carpentry</td> <td>9100 + 5000</td> <td>70% increase + 10% increase</td> </tr> <tr> <td>E.J.P Building Services</td> <td>11200</td> <td>22850</td> </tr> </tbody> </table>	Provider	Contract Months	Data GB	Minutes & Texts	£ Cost/Month	Onecom - Vodafone	36	25	Unlimited	16 (for 17 months then @£78/month or upgrade plan)	O2	12	30	Unlimited	20	Vodafone	24	25	Unlimited	16	Supplier	£ Timber + Labour	£ Composite + Labour	Daniel Francis	14500	21500	Tog Carpentry	9100 + 5000	70% increase + 10% increase	E.J.P Building Services	11200	22850	
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<p>11.</p> <p>11.1</p>	<p>Planning Applications - To Consider any Planning Applications:</p> <p>DC/23/1138/TPO - Members to ratify a ‘No Comment’</p>	<p>Chairman</p>																																

	<p>Proposal: TPO 01 (1996) Tree preservation order - two Sycamore (T1, T2 on plan within G2 on order) re-pollard to five metres above ground level Location: Arbor Acre Elms Road Red Lodge Suffolk IP28 8TD</p> <p>11.2 DC/23/1268/FUL Proposal: Planning application - division of existing Nisa store (class E) into two retail units (class) E and additional external alterations Location: Unit 1 Bellflower Crescent Red Lodge Suffolk IP28 8XQ</p> <p>11.3 DC/23/1385/HH Proposal: Householder planning application - single storey front and rear extensions Location: 10 Broomhill Close Red Lodge Suffolk IP28 8TA</p> <p>11.4 AP/23/0041/STAND Members to consider the Planning Appeal Notification and the New Appeal Start Letter. Proposal: Planning application – a. Three dwellings b. alterations to existing access road c. associated works. Location: Land Off Turnpike Road, Heath Farm Road, Red Lodge IP28 8LB</p>	
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>12.6</p> <p>12.7</p> <p>12.8</p> <p>12.9</p> <p>12.10</p>	<p>Correspondence Received</p> <p>Members to note the Play Area Inspection reports for July and August 2023 and the Annual Inspection Play Area reports.</p> <p>Members to note 4 notices of vacancies for Red Lodge Parish Council, 3 of the vacancies have been advertised for co-option.</p> <p>Members to consider the Community Chest funding available for 2024-25, this funding supports voluntary and community groups who make a contribution to improving the quality of life for people in West Suffolk. Deadline for applications 29.09.2023.</p> <p>Members to note the July and August Parish Newsletters from C.Cllr. Drummond.</p> <p>Members to consider the Thermal Imaging Cameras Loan Project, from The Suffolk Climate Change Partnership.</p> <p>Members to note the Annual Canvass 2023 briefing, from West Suffolk Council.</p> <p>Members to consider the request from a resident for a charitable trust for Heatherset Way Recreation Area and other facilities.</p> <p>Members to ratify Sunnica Parish and Town Council’s Alliance response to the Examining Authorities Consultation to Interested Parties.</p> <p>Members to ratify Red Lodge Parish Council’s response to the Examining Authorities Consultation to Interested Parties.</p> <p>Members to note National Highways Consultation for the closure of the central</p>	<p>Chairman</p>

	reserve gaps on the A11 between Red Lodge and Mildenhall.	
12.11	Members to consider the Local Government Association's Debate Not Hate Campaign.	
12.12	Members to consider a Parish Council drop-in surgery.	
12.13	Members to note the updates on Sunnica Energy Farm.	
13.	To confirm the date of the next Parish Council meeting scheduled for Tuesday 31 October 2023 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.	Chairman
14.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.	Chairman
14.1	None advised.	

Signed: *Shazia Shujah*
Proper Officer, Red Lodge Parish Council
20.09.2023