



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257
clerk@redlodgeparishcouncil.gov.uk <http://redlodgeparishcouncil.gov.uk>

To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 28 February 2023

Time: 19:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 (ii) To receive requests for dispensation	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes (Public session is maximum 15 minutes).	Chairman
6.	Confirmation of Minutes of the meeting held on 31 January 2023.	Chairman
7.	Reports and Invited Speakers:	Chairman
7.1	County Councillor	
7.2	District Councillors	
7.3	Police Newsletter	
7.4	Update on Mildenhall/Red Lodge Rugby (i) Events Room Decoration (ii) Contract Renewal and (iii) Premises licence.	

<p>7.5</p> <p>7.6</p> <p>7.7</p> <p>7.8</p>	<p>Update from Sunnica Working Party</p> <p>Update from Pitch Maintenance Working Party</p> <p>Update from Events Working Party</p> <p>Update from the Lightwave Working Party.</p>	
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p> <p>8.8</p> <p>8.9</p> <p>8.10</p> <p>8.11</p> <p>8.12</p> <p>8.13</p> <p>8.14</p> <p>8.15</p>	<p>Financial and Clerk Reports</p> <p>Members to note that bank reconciliation statements for January 2023 have been verified and signed by Cllr. Younger.</p> <p>Members to approve all payments in January 2023 for the Parish account.</p> <p>Members to note the Receipts and Payments in January 2023 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (iv) Credit Card</p> <p>Members to review the Ear Marked Reserves as of 31/01/23.</p> <p>Members to note the Bank Balances as of 22/02/23 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £258,929.87 • Deposit Account £107,033.01 <p>Members to note that a VAT reclaim for £1561.01 for 01/11/2022 – 31/01/2023 has been submitted to HMRC on 21/02/2023.</p> <p>Members to note the Internal Controls have been completed by Cllr. Younger.</p> <p>Members to note that the Data Protection with the Information Commissioner’s Office renewal on 20/03/2023.</p> <p>Members to note that the application for the 2023/24 precept has been submitted on the 03/02/2023.</p> <p>Members to note that employee contracts have been reviewed. The National Living Wage will increase from 01 April 2023 to £10.42 for those aged 23 years and over.</p> <p>Members to review and approve the asset register 280223-01.</p> <p>Members to note that Red Lodge Parish Council will adopt the street lighting maintenance and repair for the amended boundary from Worlington to Red Lodge as of 01/04/2023.</p> <p>Members to note that the appropriate sum for s137(4)(a) of Local Government Act 1972 in England for 2023/24 is £9.93.</p> <p>Update on the outdoor gym installation.</p> <p>Members to note the receipt of £2558.63 on 22/02/2023 for the Feed in Tariff, SSE.</p>	<p>Chairman</p>

<p>9.</p> <p>9.1</p> <p>9.2</p>	<p>Discuss and approve any purchase</p> <p>Members to consider the request for a donation from Red Lodge Conservation Group.</p> <p>Members to consider the card terminal quotes:</p> <table border="1" data-bbox="288 443 1283 846"> <thead> <tr> <th>Supplier</th> <th>Take Payments</th> <th>RMS</th> <th>World Pay</th> </tr> </thead> <tbody> <tr> <td>£ Hire/Month</td> <td>Free 1st 4 months, £10</td> <td>17.95</td> <td>10</td> </tr> <tr> <td>% Credit Card Rate</td> <td>0.6</td> <td>1.15</td> <td>1.78</td> </tr> <tr> <td>% Debit Card Rate</td> <td>0.3</td> <td>1.15</td> <td>0.89</td> </tr> <tr> <td>£ Authorisation Fee</td> <td>0.02</td> <td>0</td> <td>0.03</td> </tr> <tr> <td>£ Virtual Terminal</td> <td>0</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Contract length</td> <td>18 months</td> <td>Not fixed</td> <td>Not fixed</td> </tr> <tr> <td>Additional Information</td> <td>Free Upgrade A9204g</td> <td>Remote payment Pax920 Pro Terminal</td> <td>N/A</td> </tr> </tbody> </table>	Supplier	Take Payments	RMS	World Pay	£ Hire/Month	Free 1 st 4 months, £10	17.95	10	% Credit Card Rate	0.6	1.15	1.78	% Debit Card Rate	0.3	1.15	0.89	£ Authorisation Fee	0.02	0	0.03	£ Virtual Terminal	0	N/A	N/A	Contract length	18 months	Not fixed	Not fixed	Additional Information	Free Upgrade A9204g	Remote payment Pax920 Pro Terminal	N/A	<p>Chairman</p>
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<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p>	<p>Planning Applications To Consider any Planning Applications:</p> <p>DC/23/0190/FUL Proposal: Planning application – installation of prescription collection machine to front elevation. Location: Unit 5 Bellflower Crescent, Red Lodge, Suffolk, IP28 8XQ.</p> <p>DC/23/0191/ADV Proposal: Application for advertisement consent – non illuminated vinyl signage to prescription machine. Location: Unit 5 Bellflower Crescent, Red Lodge, Suffolk, IP28 8XQ.</p> <p>AP/23/0005/HAS – Planning Appeal Notice Proposal: Householder planning application – a. first floor habitable room above detached garage b. Installation of two roof lights to rear elevation of detached garage c. addition of external staircase to side elevation. Location: 14 Poppy Close, Red Lodge, Suffolk, IP28 8FL.</p>	<p>Chairman</p>																																
<p>11.</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p>	<p>Correspondence Received</p> <p>Members to note the Play Area Inspection reports for January 2023.</p> <p>Members to discuss the viability of opening a post office in Red Lodge.</p> <p>Members to note the pre-election period commences on Wednesday 22 March 2023. The website westsuffolk.gov.uk includes key dates, nomination packs and guidance on completion of nominations.</p> <p>Members to note the Electoral Commission is hosting a pre-election webinar on Tuesday 7th March 2023.</p>	<p>Chairman</p>																																

11.5	Members to note that West Suffolk Council will be undertaking personal visits to residents to encourage voter registration.	
11.6	Members to consider the consultation on revising the National Planning Policy Framework (NPPF), consultation deadline 1:45pm, 2 March 2023.	
11.7	Members to consider the correspondence received from a resident regarding parked vehicles causing damage to the grass verges in Red Lodge.	
11.8	Members to consider the correspondence from the Emergency Planning Officer, enquiring if the Parish Council will be proceeding with a Community Emergency Plan.	
11.9	Members to consider holding meetings with St. Christopher's Primary School and The Pines Primary School in Red Lodge, to discuss potential collaboration.	
12.	To confirm the date of the next Parish Council meeting scheduled for Tuesday 28 March 2023 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.	Chairman
13.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.	Chairman
13.1	None advised	

Signed: *Shazia Shujah*
Proper Officer, Red Lodge Parish Council
22.02.2023