



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257  
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# To Members of Red Lodge Parish Council

## Membership:

Sandra Dwan (Chairman); Angela Sewell (Vice-Chairman); David Baynes; Michael Berry;  
Andy Drummond; Stewart Hobbs; Sue Houlder; Ian Thompson and Ioana Tofan

You are duly summoned to attend the Meeting of Red Lodge Parish Council to be held on:

**Date:** Tuesday 24 September 2024

**Time:** 19:00

**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

## AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation	Chairman
5.	Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)	Chairman
6.	Confirmation of Minutes of the meetings held on 30 July 2024	Chairman
7.	Reports and Invited Speakers:	Chairman
7.1	County Councillor	
7.2	District Councillors	
7.3	Police Newsletter	
8.	Financial and Clerk Reports	Chairman
8.1	Members to note that the bank reconciliation statements for July 2024 and August 2024 have been verified and signed by Cllr. Thompson.	
8.2	Members to approve all payments in July 2024 and August 2024.	

<p><b>8.3</b></p> <p><b>8.4</b></p> <p><b>8.5</b></p> <p><b>8.6</b></p> <p><b>8.7</b></p> <p><b>8.8</b></p> <p><b>8.9</b></p>	<p>Members to approve the Receipts and Payments in July 2024 and August 2024 for the following:</p> <p>(i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card</p> <p>Members to note the Bank Balances as of 17/09/24 for the following accounts:</p> <ul style="list-style-type: none"> <li>• Parish Bank Account £400,417.74</li> <li>• Deposit Account £108,886.92</li> </ul> <p>Members to note the Ear Marked Reserves at 31/08/24.</p> <p>Members to note a VAT return for 01/05/2024 – 31/07/2024 for a claim of £3541.74 was submitted and received on 06/09/2024.</p> <p>Members to note the External Audit report for 2023/24 with no matters arising.</p> <p>Members to note the Notice of Conclusion of Audit for year ended 31 March 2024 has been published.</p> <p>Members to discuss adding a bank signatory.</p>	
<p><b>9.</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p> <p><b>9.3</b></p> <p><b>9.4</b></p> <p><b>9.5</b></p>	<p><b>Discuss and approve any purchase</b> (LGA 1972, s.111).</p> <p>Members to consider quotes for the Parish Council insurance policy 3 years', for a duration of 3 years, commencing on 01/10/2024:</p> <p>(i) Clear Councils, £7235.61 (ii) Gallagher's, £8938.44 (iii) Zurich, £10586.70</p> <p>Members to review the fees to hire the facilities at the Sports Pavilion.</p> <p>Members to ratify payment of the invoice for Limited assurance review of Annual Governance &amp; Accountability Return for year ended 31 March 2024, PKF Littlejohn LLP, £630 + VAT.</p> <p>Members to consider the purchase of a mains 5 litre counter top water boiler:</p> <p>(i) Calomax 3C5-C 5 £525.33 + VAT (This is the same make and model we had previously, very reliable) (ii) Quench £332.50 + VAT (iii) Burco 069931 £466.50 + VAT (last heater we had, not reliable)</p> <p>Members to consider a request with quotes forwarded, from a resident for the Parish Council to purchase and install barriers along the tree belt near Hazel Walk/Russet Drive, to prevent vehicles parking on the green verge:</p> <p>(i) SP Landscapes – Supply and install approximately 5 posts from existing post and rail to woodland belt, £375 + VAT. (ii) Lawn Proud – Supply and install with concrete 7-8 posts £290.</p>	<p>Chairman</p>

<p>9.6</p> <p>9.7</p> <p>9.8</p>	<p>Members to consider a request for a grant from the Red Lodge Millennium Centre.</p> <p>Members to agree the payment of an invoice from Proludic, Salamander grip, bottom panel and fixings for A Frame Climber, £430.45 + VAT.</p> <p>Members to ratify the payment of an invoice to Ellison Solicitors, Business proposal £1440.</p>	
<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p> <p>10.6</p>	<p><b>Planning Applications - To Consider any Planning Applications:</b></p> <p><b>DC/23/1577/OUT - RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL:</b>  <b>Proposal:</b> Outline planning application (with all matters reserved except means of access) for a mixed-use development including: a. 8 hectares of employment land for use as light industry (Use Class E(g)(iii)), general industry (Use Class B2), storage and distribution (Use Class B8); b. Residential development (Use Class C3) for up to 300 dwellings; c. Up to 300 m2 of flexible floor space for Class E uses (Class E(a-f)) and takeaway uses (sui generis); d. Public open space, SANG and landscaping; and e. All garaging, parking, servicing, access, drainage, footpath and cycle links and other associated infrastructure works.  <b>Location:</b> Land North of Acorn Way, Manor Wood, Red Lodge, Suffolk.  Members to ratify an Objection.</p> <p><b>DC/24/1024/HH:</b>  <b>Proposal:</b> Householder planning application - conversion of existing detached garage to annexe  <b>Location:</b> 35 Warren Road Red Lodge Suffolk IP28 8JH  Members to ratify a No Comment.</p> <p><b>DC/24/0977/OUT: RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL</b>  <b>Proposal:</b> Outline planning application (all matters reserved) - 14 dwellings, 10 with garages (following demolition of existing dwelling)  <b>Location:</b> 16 Turnpike Road, Red Lodge, Suffolk, IP28 8JZ  Members to ratify a No Comment.</p> <p><b>DC/24/0833/HH:</b>  <b>Proposal:</b> Householder planning application - single storey front porch b. single storey rear extension  <b>Location:</b> 1 Russet Drive Red Lodge Suffolk IP28 8GA  Members to ratify a No Comment.</p> <p><b>DC/24/1193/TPO:</b>  <b>Proposal:</b> TPO/1974/360 - Tree preservation order - one Oak (A on plan, A4 on order), cut back crown by 3 metres over footpath, 1.5 metres on each side, to reduce the weight of tree, cut back all branches overhanging the fence; one Beech (B on plan, A4 on order) fell  <b>Location:</b> Triangle Wood Kennett Road Herringswell, Suffolk IP28 6SS</p> <p><b>DC/24/1299/HH:</b>  <b>Proposal:</b> Householder planning application - a. single storey detached outbuilding b. single storey side extension</p>	<p>Chairman</p>

	<b>Location:</b> 8 Honeysuckle Close Red Lodge Suffolk IP28 8TH	
<b>11.</b>	<b>Correspondence Received</b>	Chairman
<b>11.1</b>	Members to review the Play reports for August 2024 and September 2024 from West Suffolk Council.	
<b>11.2</b>	Members to discuss a complaint received from a resident regarding the litter in the shopping area.	
<b>12.</b>	<b>To confirm the date of the next Red Lodge Parish Council meeting scheduled for Tuesday 26 November 2024 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge, IP28 8JQ.</b>	Chairman
<b>13.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b>	Chairman
<b>13.1</b>	Members to consider an application.	

Signed: *Shazia Shujah*

Proper Officer, Red Lodge Parish Council

18.09.2024