



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257
clerk@redlodgeparishcouncil.gov.uk <http://redlodgeparishcouncil.gov.uk>

To Members of Red Lodge Parish Council

Membership:

Sue Houlder (Chairman); Sandra Dwan (Vice-Chairman); Michael Berry; Andy Drummond; Stewart Hobbs; Angela Sewell; Ian Thompson and Ioana Tofan

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 26 March 2024

Time: 19:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item
1.	Chair Person's welcome.
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.
3.	Apologies and acceptance for absence.
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes (Public session is maximum 15 minutes).
6.	Members to consider co-option application(s) for the vacant post of Councillor for Red Lodge Parish Council.
7.	Confirmation of Minutes of the meeting held on 30 January 2024.
8.	Reports and Invited Speakers:
8.1	Suffolk County Council Representative – Secondary school location.
8.2	County Councillor
8.3	District Councillors

8.4	Police Newsletter
8.5	Red Lodge Lightwave Youth Committee
8.6	Update from the Events Working Party.
8.7	Update from the Millennium Centre Working Party.
8.8	Update on the Parish Council Surgeries.
8.9	Update on Thermal Imaging
9.	Financial and Clerk Reports
9.1	Members to note that bank reconciliation statements for January 2024 and February 2024 have been verified and signed by Cllr. Thompson.
9.2	Members to approve all payments in January 2024, February 2024 to 20 March 2024 for the Parish bank account.
9.3	Members to note the Income and Expenditure in January 2024, February 2024 to 20 March 2024 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card
9.4	Members to review and approve the Ear Marked Reserves at 20/03/2024.
9.5	Members to note the Bank Balances at 20/03/24 for the following accounts: <ul style="list-style-type: none"> • Parish Bank Account £265,496.30 • Deposit Account £108,223.74
9.6	Members to review and approve the budget as of 20/03/2024.
9.7	Members to note that a VAT reclaim for £1743.24 for 01/11/2023 – 31/01/2024, was submitted to HMRC on 03/03/2024 and has been received on 08/03/2024.
9.8	Members to note that the Internal Audit, SALC has been confirmed for the 29 th April 2024.
10.	Discuss and approve any purchase
10.1	Members considered quotes for the temporary repairs for the decking at the Sports Pavilion: <ul style="list-style-type: none"> (i) Dave Norman, £500 (ii) Jack Kiirwan, £260 (iii) Tog Carpentry, £1200 (iv) John Ward, £600 <p>Members to ratify the quote agreed (i) Dave Norman, £500.</p>
10.2	Members to consider the quote for remedial works for the surge protection, for MDP and DB/2 installation and upgrade, PTSG, £2100 + VAT.
10.3	Members considered the quotes for the vehicle insurance renewal for the Kubota ride-on mower and the Kubota utility vehicle: <ul style="list-style-type: none"> (i) Zurich Municipal, £952.83 (ii) Clear Councils, £753.50 (iii) Community Action Suffolk – Unable to provide a quotation (iv) BHIB Councils Insurance – Unable to provide a quotation

	<p>(v) Yutree – Unable to provide a quotation</p> <p>(vi) NFU Mutual – Unable to provide a quotation</p> <p>Members to ratify the quote agreed (ii) Clear Councils, £753.50.</p>
10.4	<p>Members to consider the quote for the Emergency Lighting replacement:</p> <p>(i) To supply and install 24 emergency lights, Edson Electrical Services, £1950 exc. VAT</p> <p>(ii) To supply and install 24 emergency lights, AB Electrical, £1893.76 exc. VAT</p> <p>(iii) To supply and install 24 emergency light, Efire, £4101.11 exc. VAT</p>
10.5	<p>Members to consider the replacement and installation of the trampoline in the Pavilion Play area, Huck Netting £5385.89 exc. VAT.</p>
10.6	<p>Members to consider the Decarbonisation Initiative Funding Agreement with Suffolk Street Lighting, towards the LED street light upgrade for Unit 874, on the footpath outside no. 22 Rosemary Close, £445.45</p>
10.7	<p>Members to note the receipt of the following donations from D.Cllr. Dicker (i) £500 towards the Cinema Bus, received on 04/03/2024 and (ii) £500 towards the Big Top, received on 11/03/2024. Members to note the receipt of the following donations from D.Cllr. Drummond (i) £500 towards the Cinema Bus, received on 18/03/2024 and (ii) £500 towards the Big Top, received on 18/03/2024</p>
10.8	<p>Members to note the vacancy for a Part-Time Assistant Administrator has been advertised.</p>
10.9	<p>Members to note the receipt of £2702.03 on 04/03/2024 for the Feed in Tariff, for 10 February - 2023 – 3 December 2023, OVO Energy Ltd.</p>
10.10	<p>Members to agree the payment for the CCTV Renewal, 1st January 2024 – 31st March 2024, West Suffolk Council, £1875 exc. VAT.</p>
10.11	<p>Members to consider the request from Red Lodge Lightwave, for Brandon Electricals to install electrical sockets in the Events Room of the Sports Pavilion, the cost will be borne by Lightwave.</p>
10.12	<p>Members to note that Coca-Cola will replace the drinks fridge and supply a slim drinks fridge for the bar, at no cost.</p>
10.13	<p>Members to note that the lines for telephone and broadband have been converted to digital by Open Reach. The contract with Onecom has been renewed at £200 per month for 60 months.</p>
10.14	<p>Members to consider the inventory and costs for street lighting and maintenance due for the 2023-2024 financial year, £3477.42, from Suffolk street lighting.</p>
10.15	<p>Members to note the Data Protection with the Information Commissioner’s Office renewal is on 20/03/2024, payment of £35 has been made on 20/03/2024.</p>
10.16	<p>Members to note the cancellation date of the virtual terminal with Takepayments, is 26th April 2024.</p>
10.17	<p>Members to agree the payment for the autumn granular fertiliser supply and treatment of the sports pitches, Vertas, £2168 exc. VAT.</p>

10.18	Members to consider the correspondence from West Suffolk Council regarding overflowing dog waste bins. A combined dog waste and litter bin installed on a slab, West Suffolk Council, £539.80 exc. VAT.
11.	<p>11.1 DC/24/0131/HH Proposal: Householder planning application – creation of first floor to provide habitable accommodation with associated fenestration. Location: 54A Turnpike Road, Red Lodge, Bury St. Edmunds, Suffolk. IP28 8JZ.</p> <p>Members to ratify a ‘No Comment, providing that the height of the building does not exceed the bungalows in the vicinity.</p> <p>11.2 APP/F3545/W/23/3322445 – DC/22/1761/FUL: Proposal: - Planning application - a. three dwellings b. alterations to existing access road c. associated works. Location: Land Off Turnpike Road, IP28 8LB.</p> <p>Members to note that the appeal was dismissed.</p> <p>11.3 DC/24/0235/TPO Proposal: TPO01(1996) Tree preservation order - a. One Silver Birch (T05 on plan within A1 on order) reduce three secondary stems to crown by 1.5 metres; b. one Silver Birch (T6 on plan within A1 on order) fell; d. one Cherry (T23 on plan within T14 on order) fell; e. one Sycamore (T31 on plan within G3 on order) reduce lateral crown branches around lamp; f. one Poplar (G01 on plan and order, tagged as 0134)fell; g. One Poplar (G01 on plan and order) reduce co- dominant stem by up to six metres on North-East corner Location: Street Record Lime Close, Spearmint Way and Lily CloseRed Lodge Suffolk</p> <p>11.4 DC/24/0215/HH Proposal: Householder planning application – detached garage with first floor workshop/store. Location: 14 Boundary Road, Red Lodge, Bury St. Edmunds, Suffolk, IP28 8JQ</p>
12.	<p>12.1 Members to consider the Play Area Inspection reports for February 2024 and March 2024.</p> <p>12.2 Members to note the Phase 2 for Plug in Suffolk and that an application submitted for the Red Lodge Sports Pavilion car park, has been approved for the tender process.</p> <p>12.3 Members to consider the National Highways Public Information Event, Newmarket stand to discuss works on the A14 between junctions 35 and 50</p> <p>12.4 Members to note that Connecting Communities provide door to door transport for those who find it difficult to use public transport, enabling passengers to travel locally. Contact telephone number 01638 664304, Monday to Friday 8am until 4pm.</p> <p>12.5 Members to consider the request from Planet Aid to place an additional clothes bank or replace the existing clothes bank with a large clothes bank, in the Sports Pavilion car park.</p>

<p>12.6</p> <p>12.7</p> <p>12.8</p> <p>12.9</p>	<p>Members to consider the correspondence received from Red Lodge Youth FC, regarding the pitch maintenance.</p> <p>Members to note that West Suffolk Council have a spring (Easter) Holiday Activities and Food (HAF) Programme in West Suffolk, with a total of 1735 places in 124 sessions.</p> <p>Members to note the update from Suffolk Highways, on the parking restrictions for Hundred Acre Way. Advertising will commence from 21st March to 15th April 2024, with a few extra days above the statutory 21-day period to allow for bank holidays</p> <p>Members to note the nomination period for the election of a Police and Crime Commissioner for Suffolk, commences 10am Friday 22 March 2024 until 4pm Friday 5 April 2024. The election will be held on Thursday 2nd May 2024.</p>
<p>13.</p>	<p>To confirm the date of the next Parish Council meeting scheduled for Tuesday 28 May 2024 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</p>
<p>14.</p> <p>14.1</p>	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>None advised.</p>

Signed: *Shazia Shujah*
Proper Officer, Red Lodge Parish Council
20.03.2024