



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257  
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# To Members of Red Lodge Parish Council

## Membership:

Sandra Dwan (Chairman); Angela Sewell (Vice-Chairman); Michael Berry; Andy Drummond; Stewart Hobbs; Sue Houlder; Ian Thompson.

You are duly summoned to attend the Meeting of Red Lodge Parish Council to be held on:

**Date:** Tuesday 26 November 2024

**Time:** 19:00

**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

## AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation	Chairman
5.	Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)	Chairman
6.	Members to consider advertising co-option vacancies.	Chairman
7.	Confirmation of Minutes of the meeting held on 24 September 2024; 12 November 2024 and the Confidential Report 121124-01.	Chairman
8.	Reports and Invited Speakers: 8.1 County Councillor 8.2 District Councillors 8.3 Police Newsletter 8.4 Update from Events Working Party 8.5 Update from Finance Working Party	Chairman

<p><b>9.</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p> <p><b>9.3</b></p> <p><b>9.4</b></p> <p><b>9.5</b></p> <p><b>9.6</b></p> <p><b>9.7</b></p> <p><b>9.8</b></p> <p><b>9.9</b></p> <p><b>9.10</b></p>	<p><b>Financial and Clerk Reports</b></p> <p>Members to note that the bank reconciliation statements for September 2024 and October 2024 have been verified and signed by Cllr. Thompson.</p> <p>Members to approve all payments in September 2024 and October 2024.</p> <p>Members to approve the Receipts and Payments in September 2024 and October 2024 for the following:  (i) Parish Bank Account    (ii) Deposit Bank Account    (iii) Petty Cash Council  (iv) Petty Cash Pavilion    (v) Credit Card</p> <p>Members to note the Bank Balances as of 20/11/24 for the following accounts:  <ul style="list-style-type: none"> <li>• Parish Bank Account    £379,149.09</li> <li>• Deposit Account        £109,074.95</li> </ul> </p> <p>Members to note the Ear Marked Reserves at 31/10/24.</p> <p>Members to note a VAT return for 01/08/2024 – 31/10/2024 for a claim of £2705.17 was received on 14/11/2024.</p> <p>Members to review and approve the budget for the second quarter 2024-25.</p> <p>Members to discuss the draft budget for 2025-26 and set the budget for 2025-26.</p> <p>Members to review and approve the Sexual and General Harassment Policy &amp; Procedure.</p> <p>Members to note that the Council received Basic Training for Councillors on 22/10/2024.</p>	<p>Chairman</p>
<p><b>10.</b></p> <p><b>10.1</b></p> <p><b>10.2</b></p> <p><b>10.3</b></p> <p><b>10.4</b></p> <p><b>10.5</b></p> <p><b>10.6</b></p>	<p><b>Discuss and approve any purchase</b> (LGA 1972, s.111).</p> <p>Members to note the quote from Clear Council's, for the Parish Council insurance policy for a duration of 3 years, commencing on 01/10/2024, was reduced from the original quote £7235.61 to £6272.38.</p> <p>Members to approve the payment for the invoice from Huck Tek:  Supply and install Jumping Mat £3222.89; 10x replacement rubber tiles £87.50 each; Two component glue £138; Installation £1850; VAT £1217.18. Total £7303.07.</p> <p>Members to consider the request from Lightwave, to submit an application for funding, to sound proof the events room at the Sports Pavilion.</p> <p>Members to consider transferring from Shell Fuel Card to an Esso Fuel Card.</p> <p>Members to consider the Site Selection Report from Connected Kerb, to consider sites for an Electric Vehicle Charging Point.</p> <p>Members to agree payment of invoice from HAGS, (i) Merry go round handle and (ii) Swing seat, £987.65 exc. VAT.</p>	<p>Chairman</p>

<p><b>10.7</b></p> <p><b>10.8</b></p>	<p>Members to receive an update on repairs to the decking, at the Sports Pavilion.</p> <p>Members to discuss the storage of the trailer lights for the Mildenhall/Red Lodge Rugby Club.</p>	
<p><b>11.1</b></p> <p><b>11.1</b></p> <p><b>11.2</b></p> <p><b>11.3</b></p>	<p><b>11. Planning Applications - To Consider any Planning Applications:</b></p> <p><b>DC/24/1306/FUL:</b>  <b>Proposal:</b> Planning application – one dwelling  <b>Location:</b> 12 Land Ro Warren Road Red Lodge Suffolk IP28 8JU  Members to ratify a No Comment.</p> <p><b>DC/24/13574/TPO:</b>  <b>Proposal:</b> TPO 03 (1994) tree preservation order - two Scots Pine (T31 and T32 on plan, within area A6 on order) crown lift to 2.5m from ground level over footpath  <b>Location:</b> The Pines Primary School Manor Wood Red Lodge Suffolk IP28 8WL</p> <p><b>DC/24/1531/HH</b>  <b>Proposal:</b> Householder planning application - a. single storey extension to front of property b. movement of front door from east to south side of property c. single storey extension to back of property d. removal of chimney.  <b>Location:</b> 8 Turnpike Road Red Lodge Suffolk IP28 8JZ.</p>	<p>Chairman</p>
<p><b>12.1</b></p> <p><b>12.2</b></p> <p><b>12.3</b></p> <p><b>12.4</b></p> <p><b>12.5</b></p> <p><b>12.6</b></p> <p><b>12.7</b></p> <p><b>12.8</b></p> <p><b>12.9</b></p>	<p><b>12. Correspondence Received</b></p> <p>Members to review the Play reports for October 2024 and November 2024 from West Suffolk Council.</p> <p>Members to discuss complaints received from residents regarding the licence application for the Red Lodge Millennium Centre.</p> <p>Members to consider the correspondence from West Suffolk Council, raising awareness of the Winter Support Toolkit.</p> <p>Members to note the Launch of Communities Capital Grant Fund.</p> <p>Members to consider the correspondence from West Suffolk, regarding Rough Sleepers in West Suffolk.</p> <p>Members to consider the request from Tuddenham Parish Council, to set up a Focus Group.</p> <p>Members consider the correspondence regarding road traffic accidents near Kennett Cottages.</p> <p>Members to note the resurfacing works on A14 eastbound, junctions 38-40, on 09-12/12/2024, from 8pm-6am.</p> <p>Members to note the Holiday Activities and Food Programme in West Suffolk.</p>	<p>Chairman</p>

<b>12.10</b>	Members to consider the correspondence from Suffolk Libraries, regarding the pop up library in Red Lodge.	
<b>13.</b>	<b>To confirm the date of the next Red Lodge Parish Council meeting scheduled for Tuesday 28 January 2025 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge, IP28 8JQ.</b>	Chairman
<b>14.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b>	Chairman
<b>14.1</b>	Members to discuss a staff matter.	
<b>14.2</b>	Members to discuss a business matter.	
<b>15.</b>	<b>Close of the meeting.</b>	Chairman

Signed: *Shazia Shujah*  
Proper Officer, Red Lodge Parish Council  
20.11.2024