



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257  
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# To Members of Red Lodge Parish Council

## Membership:

Sue Houlder (Chairman); Sandra Dwan (Vice-Chairman); Andy Drummond; Angela Sewell; Ian Thompson and Ioana Tofan

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

**Date:** Tuesday 30 January 2024

**Time:** 19:00

**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

## AGENDA

	Item
1.	Chair Person's welcome.
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.
3.	Apologies and acceptance for absence.
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes (Public session is maximum 15 minutes).
6.	Members to consider co-option application(s) for the vacant post of Councillor for Red Lodge Parish Council.
7.	Confirmation of Minutes of the meeting held on 28 November 2023.
8.	Reports and Invited Speakers:
8.1	County Councillor
8.2	District Councillors
8.3	Police Newsletter

<b>8.4</b>	Red Lodge Lightwave Youth Committee
<b>8.5</b>	Update from the Events Working Party – Big Top Funding Request
<b>8.6</b>	Update from the Millennium Centre Working Party.
<b>9.</b>	<b>Financial and Clerk Reports</b>
<b>9.1</b>	Members to note that bank reconciliation statements for November and December 2023 have been verified and signed by Cllr. Thompson.
<b>9.2</b>	Members to approve all payments in November and December 2023 for the Parish bank account.
<b>9.3</b>	Members to note the Income and Expenditure in November and December 2023 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card
<b>9.4</b>	Members to review and approve the Ear Marked Reserves at 31/12/2023.
<b>9.5</b>	Members to note the Bank Balances at 24/01/24 for the following accounts: <ul style="list-style-type: none"> <li>• Parish Bank Account £279,465.78</li> <li>• Deposit Account £107,985.15</li> </ul>
<b>9.6</b>	Members to review and approve the budget for the third quarter 2023-24.
<b>9.7</b>	Members to note that Red Lodge Parish Council is Payment Card Industry Data Security Standard compliant.
<b>9.8</b>	Members to note the Precept Application submission on 30/11/2023.
<b>9.9</b>	Members to note that all staff contracts have been reviewed and updated accordingly.
<b>9.10</b>	Members to approve the Internal Controls Statement and note that the Internal Controls System has been completed by Cllr. Thompson.
<b>9.11</b>	Members to consider Parish Council meeting dates for 2024/25:
<b>9.12</b>	Members to review and approve the asset register 300124-01.
<b>10.</b>	<b>Discuss and approve any purchase</b>
<b>10.1</b>	Members to discuss the decking repairs and funding approval for the Red Lodge Sports Pavilion.
<b>10.2</b>	Members to consider incorporating Annual Chafer Grub Treatment on 3x pitches, Vertas, £2820 +. VAT.
<b>10.3</b>	Members to consider the quote for remedial works for the surge protection, for MDP and DB/2 installation and upgrade, PTSG, £2100 + VAT.
<b>10.4</b>	Members to note that West Suffolk Council do not have any football goal posts or funding for the purchase of football goal posts.
<b>10.5</b>	Members to consider the renewal of Vehicle Insurance for Kubota Ride on Mower and Utility Vehicles, Zurich, £1048.11

<b>10.6</b>	Members to consider the fees for Accounts Online Year End Closure, Rialtas, £868.
<b>11.</b>	<b>Planning Applications - To Consider any Planning Applications:</b>
<b>11.1</b>	<b>DC/23/1268/FUL – Re-consultation in Respect of a Planning Proposal.</b> <b>Proposal:</b> Planning application – a. sub-division of existing Nisa store to one retail unit (Class E (a)) and one hot food takeaway (sui generis) or retail unit (Class E(a)) b. additional external alterations. <b>Location:</b> Unit 1, Bellflower Crescent, Red Lodge Suffolk, IP28 8XQ Members to ratify a No Comment.
<b>11.2</b>	<b>Worlington Neighbourhood Plan Submission (Regulation 16) Consultation.</b>
<b>12.</b>	<b>Correspondence Received</b>
<b>12.1</b>	Members to note the Play Area Inspection reports for November 2023 - January 2024.
<b>12.2</b>	Members to note the sum for section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2024/25 is £10.81.
<b>12.3</b>	Members to agree a rota and note the dates confirmed for the Parish Council Surgeries 6pm-7:30pm: Red Lodge Sports Pavilion: 10 <sup>th</sup> January; 6 <sup>th</sup> March and 8 <sup>th</sup> May 2024 Red Lodge Millennium Centre: 7 <sup>th</sup> February; 10 <sup>th</sup> April and 5 <sup>th</sup> June 2024.
<b>12.4</b>	Members to consider the updates on Sunnica and ratify any comments submitted.
<b>12.5</b>	Members to consider marking the 80 <sup>th</sup> anniversary of D-Day, on 6 <sup>th</sup> June 2024 - The end of WWII on 6 <sup>th</sup> June 1944.
<b>12.6</b>	Members to consider the request from Red Lodge Lightwave, for the installation of electrical sockets by Brandon Electricals, £545.60 + VAT and also a request to switch off the water supply in the foodbank.
<b>12.7</b>	Members to consider the additional capital funding for road sign maintenance.
<b>12.8</b>	Members to note the next Parish and Town forum will be held in person at Mildenhall Jubilee Centre, Recreation Way, Mildenhall, IP28 7HG, from 7pm to 8.30pm, on Monday 18 March 2024
<b>12.9</b>	Members to note that a salt grit bin has been installed on the footpath to The Pine's Primary School.
<b>12.10</b>	Members to note the Phase 2 for Plug in Suffolk and that an application has been submitted for the Red Lodge Sports Pavilion car park.
<b>12.11</b>	Members to note the West Suffolk Local Plan submission consultation commences at 9am Tuesday 30 <sup>th</sup> January 2024 and closes at 5pm Tuesday 12 <sup>th</sup> March 2024.
<b>13.</b>	<b>To confirm the date of the next Parish Council meeting scheduled for Tuesday 27 February 2024 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</b>

<b>14.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b>
<b>14.1</b>	Members to discuss staffing issues.

Signed: *Shazia Shujah*  
Proper Officer, Red Lodge Parish Council  
24.01.2024