



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
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<http://redlodge.suffolk.cloud>

## Minutes of a Meeting of Red Lodge Parish Council

**Date:** Tuesday 27<sup>th</sup> November 2018

**Time:** 19:00

**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

**Present:** Cllr. Sandra Dwan (Vice Chairman)  
Cllr. Steve Cash  
Cllr Vanessa Kovacevic  
Cllr. Ian Thompson

**In Attendance:** Clerk/RFO  
District Cllr. Lynch  
Members of the public: 4

**Notes:** The following documents will be appended to the signed minutes:

- Agenda for 27.11.18

	<b>Item</b>	<b>Action</b>
<b>1.</b>	<b>Chair Person's welcome.</b>	
<b>2.</b>	<b>All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.</b>	
<b>3.</b>	<b>Apologies for absence.</b>  Cllrs. Sewell and Davidson <b>Accepted</b>  <b>Absent:</b> Cllr. Speed	
<b>4.</b>	<b>Declaration of interest and applications for dispensation.</b>  None declared <b>Noted</b>	
<b>5.</b>	<b>Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.</b>  No members of the public spoke on any item. <b>Noted</b>	
<b>6.</b>	<b>Confirmation of Minutes of the meetings held on the 30 October 2018.</b>  The Minutes of the Red Lodge Parish Council Meeting held on the 30 <sup>th</sup> October 2018 were agreed as an accurate record and signed accordingly by the Vice-Chairman.  Proposed: Cllr. Thompson    Seconded: Cllr. Cash <b>Resolved</b>	Clerk to file and distribute accordingly.
<b>7.</b>	<b>Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.</b>	
<b>7.1</b>	Dist. Cllr. Lynch agreed to contact County Cllr. Millar to enquire if there is any funding available towards the purchase of a speed indicator device for the village.	Dist. Cllr. Lynch to contact County. Cllr. Millar
<b>7.2</b>	An email was sent by the Clerk to the local SNT Sergeant regarding the increase in reports of vandalism, drugs use and anti-social behaviour, the Vice-Chairman read out a response from the sergeant. The Sergeant urged residents to report any incidents. <b>Noted</b>	

<p><b>8. Financial Matters</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p> <p><b>8.3</b></p> <p><b>8.4</b></p> <p><b>8.5</b></p>	<p>To confirm that the bank reconciliation statements for October 2018 have been verified and signed by Cllr. Thompson. <b>Noted</b></p> <p>Members approved all payments in October 2018 for Parish and Pavilion accounts. <b>Noted</b></p> <p>Members noted the Bank Balances as of 21/11/18 for the following accounts:</p> <ul style="list-style-type: none"> <li>• Parish Bank Account £189,622.31</li> <li>• Pavilion Bank Account £138,444.62</li> <li>• Deposit Account £106,771.03</li> </ul> <p><b>Noted</b></p> <p>Members noted the current Ear Marked Reserves at 21/11/2018 totalling £379,306.63. <b>Noted</b></p> <p>Members discussed setting the budget for the next financial year 2019/20. No monies as of yet, have been allocated to the Sports Pavilion, Contingency, Bore hole, Pitch maintenance or vehicle. Members agreed to discuss the budget further in an extraordinary meeting. The Vice-Chairman informed the meeting that the Pavilion income 2017/18 was approximately £52,000. A further extraordinary meeting will be required to discuss setting the budget further. <b>Noted</b></p>	<p>Clerk to make the necessary arrangements for another meeting.</p>
<p><b>9.</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p>	<p><b>Discuss and approve any purchase (LGA 1972, s.111).</b></p> <p>Members considered a quote from the previous meeting for the supply and fit of a drinking fountain with bottle filler, at a cost of £980. Photographs of the product were circulated to the members to clarify the product specified. Members agreed not pursue with this quote.</p> <p>Proposed: Cllr. Kovacevic    Seconded: Cllr. Thompson <b>Resolved</b></p> <p>Members agreed to proceed with a quote from Able Group:</p> <ul style="list-style-type: none"> <li>i. To supply and fit one pair of euro profile handles</li> <li>ii. To supply and fit panic bars to 2 existing emergency exit doors £534.</li> </ul> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Kovacevic</p>	<p>Clerk to proceed with purchase.</p>

<p><b>9.3</b></p>	<p><b>Resolved</b></p> <p>Members agreed to proceed with a quote from Wicksteed for the chain replacement for the Hurricane Swing in Heatherset Way Play area; Total £146.91 inc. VAT</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Kovacevic</p> <p><b>Resolved</b></p>	<p>Clerk to proceed with purchase</p>
<p><b>9.4</b></p>	<p>Members agreed to proceed with a quote from Bussens for repair and maintenance work to the bank slide in the Pavilion play area; (Sandpaper £4; 2.5l undercoat £20; Weathershield £35.00; Sadolin £53.25), Total £112.25.</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Kovacevic</p> <p><b>Resolved</b></p>	<p>Clerk to proceed with purchase</p>
<p><b>9.5</b></p>	<p>Members agreed to proceed with a quote from Online Playgrounds:</p> <p>i. To supply 4 gate springs; £155.40 inc. VAT</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Kovacevic</p> <p><b>Resolved</b></p>	<p>Clerk to proceed with purchase</p>
<p><b>9.6</b></p>	<p>Members agreed to proceed with a quote from Impress to supply 6x signs and the posts, for Pavilion and Heatherset play areas; Total £451.50 + VAT</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Kovacevic</p> <p><b>Resolved</b></p>	<p>Clerk to proceed with purchase</p>
<p><b>10.</b></p>	<p>The Community survey results for the Sports Pavilion were summarised by Cllr. Kovacevic. A total of 110 responses were received. A winner of £50 has been randomly selected for completing the survey.</p> <p><b>Noted</b></p>	<p>Clerk to arrange the payment</p>
<p><b>11.</b></p>	<p>A community litter pick has been organised on Saturday 15<sup>th</sup> December at 10:30am-1:00pm, this will be led by Cllr. Thompson. Volunteers are required for the litter pick.</p> <p><b>Noted</b></p>	<p>Clerk to arrange equipment for litter pick.</p>
<p><b>12.</b></p> <p><b>12.1</b></p>	<p><b>Planning Applications</b></p> <p><b>Members considered Planning Applications:</b> (To also consider Planning Applications submitted post-publication of the agenda)</p> <ul style="list-style-type: none"> <li>• <b>DC/18/2179/HH</b> <b>Proposal:</b> Householder Planning Application- (i) Two storey rear extension including a Juliet balcony to the south elevation and 1 no. dormer to east</li> </ul>	<p>Clerk to notify Planning.</p>

	<p>elevation (following demolition of existing rear utility area (ii) front porch (iii) change in roof materials from concrete tiles to slate effect tiles.  <b>Location:</b> 11 Heath Farm Road, Red Lodge, IP28 8LG.</p> <p>Members to note minor amendments to the application below:</p> <ul style="list-style-type: none"> <li>• <b>DC/18/2179/HH</b>  <b>RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL</b>  <b>Proposal:</b> Householder Planning Application- (i) Two storey rear extension including a Juliet balcony to the south elevation and 1 no. dormer to east elevation (following demolition of existing rear utility area (ii) front porch (iii) change in roof materials from concrete tiles to slate effect tiles.  <b>Location:</b> 11 Heath Farm Road, Red Lodge, IP28 8LG</li> </ul> <p>Members agreed to 'No comment' on the above application.</p> <p>Proposed: Cllr. Cash    Seconded: Cllr. Thompson  <b>Resolved</b></p>	
<p><b>13.</b></p> <p><b>13.1</b></p> <p><b>13.2</b></p> <p><b>13.3</b></p> <p><b>13.4</b></p>	<p><b>Members Considered Correspondence Received:</b>  (To also consider other correspondence submitted post-publication of the agenda)</p> <p>Members all agreed that SALC will conduct the Internal audit for 2018/19.</p> <p>Proposed: Cllr. Kovacevic    Seconded: Cllr. Thompson  <b>Resolved</b></p> <p>Members considered a donation request from Sharing Parenting. The Members agreed that this will have to wait until the next financial year 2019/20.  <b>Deferred</b></p> <p>Members considered a previous request for parking restrictions on Elms Road, Red Lodge. Suffolk County Council have confirmed that an email from Red Lodge Parish Council is required confirming their support to proceed with supplying a quotation. Members agreed to support the application, on the condition there is no cost or extra work required from the Parish Council.</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Cash  <b>Resolved</b></p> <p>Members noted a letter of thanks received from Be Wise charity following a donation from Red Lodge Parish Council.  <b>Noted</b></p>	<p>Clerk to notify SALC</p> <p>Clerk to notify correspondent</p> <p>Clerk to notify SCC</p>

<p><b>13.5</b></p> <p><b>13.6</b></p> <p><b>13.7</b></p> <p><b>13.8</b></p>	<p>Members noted correspondence received from Forest Heath District Council for the estimated costs for Parish elections 2 May 2019.Red Lodge has 3,061 households registered electors. <b>Noted</b></p> <p>Members agreed on appointing Cllr. Kovacevic as a recorder for the Red Lodge Parish for the Suffolk Local History Council.  Proposed: Cllr. Dwan    Seconded: Cllr. Thompson <b>Resolved</b></p> <p>Members noted an email received from the Planning Enforcement Team, to confirm that the sale of items outside a residential property on Turnpike Road will now cease, the case is now closed. Any changes in this matter, can be reported to the team. The Clerk was thanked for her efforts in helping to resolve this. <b>Noted</b></p> <p>Members considered an email received from West Suffolk Planning Strategy regarding Strategic Housing and Economic Land Availability Assessment (SHELAA). The Members agreed that this is currently not relevant to the Parish Council. <b>Noted</b></p>	
<p><b>14.</b></p> <p><b>14.1</b></p> <p><b>14.2</b></p> <p><b>14.3</b></p> <p><b>14.4</b></p>	<p><b>Urgent Business</b></p> <p>The Vice-Chairman informed the meeting that a ‘Task and Finish Group’ needed to be formed to manage the requirements of a bore hole, all Members are welcome to attend any meetings. The Clerk will circulate any meeting dates to the Members. <b>Noted</b></p> <p>The Members agreed to the pro-forma invoice from Thurlow Nunn Standen Ltd. to repair the ride-on mower for £454.34 (LGA 1972, s.111).  Proposed: Cllr. Kovacevic    Seconded: Cllr. Thompson <b>Resolved</b></p> <p>Members agreed for the Clerk to attend a CiLCA mentoring support course with SALC, costing £200 + VAT (LGA 1972, s.111).  Proposed: Cllr. Dwan    Seconded: Cllr. Thompson <b>Resolved</b></p> <p>Members noted that a wayleave had been signed by the Vice-Chairman, allowing UK Power Networks to proceed with the upgrade of the cabling in Red</p>	

	Lodge. <b>Noted</b>	
<b>14.5</b>	Members considered a quote to remove damaged cladding to either side of the doorway to the Pavilion building for £500. Members agreed that the Operations Manager should initially seek any assistance with this work from Crest Nicholson. <b>Deferred</b>	
<b>14.6</b>	Members considered a quote for repainting the apex at the front of the pavilion at a cost of £500. The Members agreed to proceed with this quote (LGA 1972, s.111).  Proposed: Cllr. Thompson    Seconded: Cllr. Kovacevic <b>Resolved</b>	
<b>14.7</b>	A cheque for the sum of £85.22 (cheque number 457) for the petty cash top-up for Pavilion was signed by Cllrs. Dwan and Kovacevic (LGA 1972, s.111). <b>Resolved</b>	
<b>14.8</b>	A cheque for the sum of £50 (cheque number 458) was signed by Cllrs. Dwan and Kovacevic, for the resident randomly selected for the completion of the community survey (LGA 1972, s.111). <b>Resolved</b>	
<b>15.</b>	<b>To confirm the date of the next Extraordinary Parish Council meeting scheduled for Tuesday 11 December 2018, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</b>  The next meeting was confirmed as above.	Clerk to make the necessary arrangements for the meeting.
<b>16.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b> None advised	

There being no further business the meeting closed at 19:51.