



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
01 638 551 257 <http://redlodge.suffolk.cloud>

Minutes of the Meeting of Red Lodge Parish Council.

Date: Tuesday 26 October 2021
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

Present: Cllr. Richard Saul (Chairman)
Cllr. Susan Houlder
Cllr. Katrina Gibbins
Cllr. Andrew Younger

In Attendance: Clerk/RFO
C.Cllr. Andy Drummond

Non-Attendee: Cllr. Clare Bloomfield (Vice-Chairman)
Cllr. Matthew Lawson
Cllr. Jemma Sheedy
D.Cllr. Mick Bradshaw
D.Cllr. Dawn Dicker

Members of Public: 0

Notes: The following documents will be appended to the signed minutes:

- Agenda for 26.10.21

	Item	Action
1.	Chair Person's welcome.	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. Noted	
3.	Apologies and acceptance for absence. Apologies were received and accepted for Cllrs. Bloomfield and Sheedy for personal reasons. D.Cllrs. Bradshaw and Dicker for health reasons and personal reasons respectively. Noted	
4.	Declaration of interest and application for dispensation None declared Noted	
5.	Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes) No members of public. Noted	
6.	Confirmation of Minutes of the meetings held on 28 September 2021. The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman. All agreed. Resolved	Clerk
7.	Reports and Invited Speakers	
7.1	County Councillor September's newsletter has been circulated to members. Members commented that the new LED's in the village were an improvement. Any issues with the new LED's in Red lodge can be reported to C.Cllr. Drummond. The submission date for Sunnica's proposal to the planning inspectorate is 12 th November 2021. West Suffolk has declared a climate emergency. Gas fuel will be phased out by 2030. C.Cllr. Drummond is also involved with animal licencing. There will be a new skin piercing policy and a new gambling act in place. Taxi drivers protested against the requirement that	

	<p>vehicles will need to be wheelchair accessible. A consultation was held with the taxi drivers to clarify and address this issue. Noted</p>	
7.2	<p>District Councillors None Noted</p>	
7.3	<p>Police Newsletter The newsletter was circulated to members. Noted</p>	Chairman
7.4	<p>Mildenhall/Red Lodge Rugby – contract renewal Mildenhall/Red Lodge Rugby representatives were unable to attend the meeting due to ill health. The chairman informed the meeting that a copy of the contract had been issued to the rugby team for comments, however the Rugby team had not yet returned this. Mildenhall/Red Lodge Rugby now have a second team. The bookings are currently the same for the rugby team, however this has increased the workload for the pavilion staff. The chairman will re-issue a revised contract to Mildenhall/Red Lodge Rugby. Noted</p>	Chairman
7.5	<p>Update on Sunnica This was noted on agenda item 7.1. Noted</p>	Chairman
7.6	<p>Update on pavilion extension A pre-planning application has been submitted and a site visit arranged for Wednesday 3rd November 2021. Resolved</p>	EWP
7.7	<p>Update on the Events Working Party Funding for the Queen’s platinum jubilee was requested from C.Cllr. Drummond. The Events committee will need to confirm the amount they wish to request. There may be no costs for road closures if a charity such as the Red Lodge Millennium Centre submits the application for this. Resolved</p>	
8.	<p>Financial and Clerk Reports</p>	
8.1	<p>Members noted that the bank reconciliation statements for September 2021 have been verified and signed by Cllr. Sheedy. Noted</p>	
8.2	<p>Members approved all payments in September 2021 for the Parish account. Resolved</p>	
8.3	<p>Members noted the Receipts and Payments in September 2021 for the following:</p>	

	<p>(i) Parish Bank Account Council (ii) Deposit Bank Account (iii) Petty Cash Pavilion (iv) Petty Cash Pavilion (iv) Credit Card</p> <p>Noted</p>	
8.4	<p>Members noted the Ear Marked Reserves as of 20/10/21.</p> <p>Noted</p>	
8.5	<p>Members noted the Bank Balances as of 20/10/21 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £243,538.54 • Deposit Account £106,876.28 <p>Noted</p>	
8.6	<p>Members reviewed and approved the budget for the second quarter.</p> <p>Resolved</p>	
8.7	<p>Members reviewed and adopted the Suffolk Local Code of Conduct for 2021/2022.</p> <p>Resolved</p>	
8.8	<p>Members reviewed and approved the asset register 261021-01. Members agreed not to include the current insurance value of each asset as suggested by the Clerk, members felt that this information would not be beneficial as it is continuously changing.</p> <p>Resolved</p>	
8.9	<p>Members agreed to add Cllrs. Houlder and Gibbins as bank signatories.</p> <p>Resolved</p>	Clerk
9.	<p>Discuss and approve any purchase</p>	
9.1	<p>Members all agreed to ratify the payment for the August and September invoices for 1x Grass cut at Millennium Centre, S.P. Landscapes, £60 inc. VAT and 2x Grass cuts at Millennium Centre £120 inc. VAT, respectively. Red Lodge Millennium Centre have taken the responsibility for the costs for future grass cuts at the centre.</p> <p>Resolved</p>	Clerk
9.2	<p>Members requested all electronic copies of drawings of the pavilion extension from Donani, once received members agreed to pay the interim invoice for client consultation, creation of existing layouts and elevations from client provided drawings, provision of multiple concept designs, 55.75 hrs @£60/hr, Donani Design Consulting Ltd., £4014 inc. VAT,</p> <p>Resolved</p>	Clerk
9.3	<p>Members considered renewing contracts for the gas and electricity supplies for the Sports Pavilion. Members agreed that the Chairman will review previous annual fuel consumptions and will propose a decision for the council.</p> <p>Noted</p>	Chairman

<p>9.4</p>	<p>Members noted that the land for Red Lodge Allotments is ready for handover to the parish council, members considered the disposal of this land. Members agreed that the Chairman will contact Lightwave regarding a potential community allotment. Members agreed that the Chairman will also contact Red Lodge Allotment Association to discuss the land.</p> <p>Noted</p>	<p>Chairman</p>
<p>9.5</p>	<p>Members reviewed the Red Lodge Sports Pavilion fees and charges for the hire of facilities. Members agreed to increase the junior football grass pitch hire from £15 per game to £20 per game as of next season.</p> <p>Resolved</p>	<p>Clerk</p>
<p>9.6</p>	<p>Members all agreed payment of the invoice for supply and installation of 2x Lockdown frames, £710.38 inc. VAT, West Suffolk Council.</p> <p>Resolved</p>	<p>Clerk</p>
<p>9.7</p>	<p>Members all agreed to the quote for the design fee estimate for warning signs & Road Markings, Hundred Acre Way, £6052.07, Suffolk County Council. C.Cllr. Drummond queried if there were any additional costs, the Clerk will confirm with Suffolk Highways.</p> <p>Resolved</p>	<p>Clerk</p>
<p>10.</p>	<p>Planning Applications To Consider any Planning Applications:</p>	
<p>10.1</p>	<p>DC/20/0307/FUL – Appeal Proposal: Planning Application – (i) change of use of agricultural land to provide 16 caravan pitches and associated amenity grass space (ii) improvement to existing highways access (as amended by email on 27.10.2020) Location: Willoway Park, Red Lodge, Suffolk.</p> <p>Members all agreed to No Comment on this appeal.</p> <p>Resolved</p>	<p>Clerk to notify WSC</p>
<p>11.</p>	<p>Correspondence Received</p>	
<p>11.1</p>	<p>Members noted the Play Area Inspection reports for September 2021 from West Suffolk Council.</p> <p>Noted</p>	
<p>11.2</p>	<p>Members considered the Tree wardens message from Cllr. Drummond, portfolio holder for regulatory and environment, West Suffolk. C.Cllr. Drummond is a tree champion. The appointment of a tree warden in each parish is encouraged. The Woodland Trust have sapling trees to donate. Members agreed that Cllr. Sheedy will contact St. Christopher’s school to confirm whether or not they require any trees.</p> <p>Resolved</p>	<p>JS</p>

<p>11.3</p> <p>11.4</p> <p>11.5</p> <p>11.6</p>	<p>Members noted the Ely Thanksgiving Eve Service, Ely Cathedral invitation from RAF Mildenhall. Wednesday 24th November 2021, 7:30pm. Noted</p> <p>Members considered correspondence from the Forest Heath Parish Alliance Group, requesting representatives from the Council to join. Members declined joining the alliance. Resolved</p> <p>Members all agreed to No Comment on the draft Police and Crime Commissioner consultation. Resolved</p> <p>Members agreed to No Comment on a review of West Suffolk markets by West Suffolk Council's Overview and Scrutiny Committee. Resolved</p>	<p>Clerk</p>
<p>12.</p>	<p>To confirm the date of the next Parish Council meeting scheduled for Tuesday 30 November 2021 at 19:00, St. Christophers Church, 2 Boundary Road, Red Lodge. IP28 8JQ. The next meeting was confirmed as above. Noted</p>	<p>Clerk to arrange</p>
<p>13.</p> <p>13.1</p>	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>None advised</p>	

There being no further business the meeting closed at 21:00