



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01 638 551 257 <http://redlodge.suffolk.cloud>

## **Minutes of the Meeting of Red Lodge Parish Council.**

**Date:** Tuesday 30 November 2021  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

**Present:** Cllr. Richard Saul (Chairman)  
Cllr. Clare Bloomfield (Vice-Chairman)  
Cllr. Susan Houlder  
Cllr. Matthew Lawson  
Cllr. Jemma Sheedy  
Cllr. Andrew Younger

**In Attendance:** Clerk/RFO  
D.Cllr. Dawn Dicker

**Non-Attendee:** Cllr. Katrina Gibbins  
C.Cllr. Andy Drummond  
D.Cllr. Mick Bradshaw

**Members of Public:** 4

**Notes:** The following documents will be appended to the signed minutes:

- Agenda for 30.11.21

|     | Item  | Action |
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| 1.  | <b>Chair Person's welcome.</b>  |        |
| 2.  | All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.<br><b>Noted</b>   |        |
| 3.  | <b>Apologies and acceptance for absence.</b><br><br>Apologies were received and accepted for Cllr. Gibbins for health reasons.<br>D.Cllr. Bradshaw was absent for health reasons.<br><b>Noted</b>   |        |
| 4.  | <b>Declaration of interest and application for dispensation</b><br><br>Cllr. Houlder declared an interest on agenda item 10.3.<br><b>Noted</b>  |        |
| 5.  | Members considered 3 applicants and voted to co-opt Chris Davison on to Red Lodge Parish Council.<br><b>Resolved</b>  |        |
| 6.  | <b>Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)</b><br><br>No members of the public spoke.<br><b>Noted</b>  |        |
| 7.  | <b>Confirmation of Minutes of the meetings held on 26 October 2021.</b><br><br>The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman.<br><br>All agreed.<br><b>Resolved</b>  | Clerk  |
| 8.  | <b>Reports and Invited Speakers</b>   |        |
| 8.1 | <b>County Councillor</b><br>None<br><b>Noted</b>  |        |
| 8.2 | <b>District Councillors</b><br>D.Cllr. Dicker informed the meeting that street parking in Bury St. Edmunds has increased, Angel Hill charges are £2 for 30 minutes. Greene King will allow free car parking at the weekends in the run up to Christmas, there is also free parking available at the Olding Road car park at the weekends. |        |

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|            | <p>Enforcement officers can start fining drivers who are persistently idling. Locality budget is available for the Platinum Jubilee and other local groups.</p> <p><b>Noted</b></p>   |               |
| <b>8.3</b> | <p><b>Police Newsletter</b></p> <p>The newsletter was circulated to members.</p> <p><b>Noted</b></p>  |               |
| <b>8.4</b> | <p><b>Mildenhall/Red Lodge Rugby – contract renewal</b></p> <p>The chairman of the Mildenhall/Red Lodge Rugby complained about the lack of hot water at the weekend for the rugby players to shower, this poses the risk of potential fines for the club of up to £1000. The club have experienced several mis-communications over the past 18 months. They have encountered issues regarding space and equipment left out following changeover from Lightwave’s hire at the weekend. Lightwave have been moving their equipment towards the walls as initially agreed.</p> <p>The Chairman of the parish council will amend the contract for the rugby club to reflect that the liability of damage to any equipment left by other hirers will be negated for Mildenhall/Red Lodge Rugby Club. A draft copy will be issued to the rugby club to consider. The chairman will also contact Lightwave to discuss this agreement.</p> <p>The possibility of allowing rugby to reset the heating if required will be investigated.</p> <p>The rugby club were advised to contact the council if there are any persistent issues that remain unresolved.</p> <p><b>Noted</b></p> | RS            |
| <b>8.5</b> | <p><b>Update on Sunnica</b></p> <p>A meeting was held with MP Matt Hancock at the Red Lodge Sports Pavilion regarding Sunnica. In order to have the option to raise any issues on the proposal, individuals will need to register an interest to the planning inspectorate once the date has been confirmed to do so. Members agreed that this information will need to be relayed to Red Lodge residents. Facebook will be used to post information.</p> <p><b>Noted</b></p>   | Clerk, CB, JS |
| <b>8.6</b> | <p><b>Update on the Events Working Party</b></p> <p>To gauge the level of interest for public participation in a procession for the Platinum Jubilee in Red Lodge, the Events Working Party agreed to inform the village and surrounding businesses of the event. The Red Lodge Sports Pavilion and The Red Lodge Millennium Centre will notify known clubs and groups. Application for the road closures needs submitting to Highways by February 2022.</p> <p><b>Resolved</b></p>   | EWP           |
| <b>8.7</b> | <p><b>Update on the allotment land</b></p> <p>A meeting will be held next week with the Chairman of the Red Lodge Allotment Association.</p> <p><b>Noted</b></p>  | RS            |

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| <b>9.</b>   | <b>Financial and Clerk Reports</b>  |       |
| <b>9.1</b>  | Members noted that the bank reconciliation statements for October 2021 have been verified and signed by Cllr. Sheedy.<br><b>Noted</b>   |       |
| <b>9.2</b>  | Members approved all payments in October 2021 for the Parish account.<br><b>Resolved</b>  |       |
| <b>9.3</b>  | Members noted the Receipts and Payments in October 2021 for the following:<br>(i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council<br>(iv) Petty Cash Pavilion (iv) Credit Card<br><b>Noted</b> |       |
| <b>9.4</b>  | Members noted the Ear Marked Reserves as of 24/11/21.<br><b>Noted</b>   |       |
| <b>9.5</b>  | Members noted the Bank Balances as of 24/11/21 for the following accounts: <ul style="list-style-type: none"> <li>• Parish Bank Account £229,151.56</li> <li>• Deposit Account £106,877.13</li> </ul> <b>Noted</b>    |       |
| <b>9.6</b>  | Members noted that a VAT reclaim has been submitted to HMRC for 01/08/2021 – 31/10/2021, for £2958.66.<br><b>Noted</b>  |       |
| <b>9.7</b>  | Members agreed to ratify the application for funding to increase the MUGA height by 4 metres. Members agreed to review the location of signs for any damage caused by hirers of the MUGA.<br><b>Resolved</b>          | Clerk |
| <b>9.8</b>  | Members reviewed the draft budget for 2022-23. It was noted that there was a zero increase for 2021-22. Members all agreed the budget for 2022-23.<br><b>Resolved</b>   | Clerk |
| <b>10.</b>  | <b>Discuss and approve any purchase</b>   |       |
| <b>10.1</b> | Members noted that the contract for the gas and electricity supplies for the Sports Pavilion have been renewed with SSE until 30 <sup>th</sup> September 2025.<br><b>Noted</b>  | Clerk |
| <b>10.2</b> | Members agreed the invoice from BA Electrical Contractors Ltd., for the Electrical Installation Condition Report and Repairs, £2811.98 exc. VAT.<br><b>Resolved</b>   | Clerk |
| <b>10.3</b> | Members discussed the annual contract renewal for Lightwave, the contract will  | RS    |

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|              | request that they must clear the room, moving any remaining equipment against the walls. Lightwave must also accept liability for any damage or loss to their equipment. Members all agreed to renew the contract for Lightwave for one year.<br><b>Resolved</b> |        |
| <b>10.4</b>  | Members considered the unknown costs for the construction works in addition to the design fee estimate for Hundred Acre Way, £6052.07, from Suffolk County Council. Members agreed to proceed with the purchase.<br><b>Resolved</b>                              | Clerk  |
| <b>10.5</b>  | Members discussed the donation of trees from eForests and Woodland Creations. Members agreed to enquire if the local schools and the Conservation Group require any trees. Members agreed to defer this item to the next meeting.<br><b>Deferred</b>             | JS, RS |
| <b>10.6</b>  | Members ratified the application for funding towards an outdoor gym.<br><b>Resolved</b>  | Clerk  |
| <b>10.7</b>  | Members noted the Kennett Garden Village update from East Cambs Trading Co. Ltd.<br><b>Noted</b>   |        |
| <b>10.8</b>  | Members noted the National Highways Route Strategies Launch of online feedback tool.<br><b>Noted</b>   |        |
| <b>10.9</b>  | Members noted Suffolk County Council's Smarter Suffolk online toolkit.<br><b>Noted</b>   |        |
| <b>10.10</b> | Members noted the Dog Fouling social media winter 2021 campaign starts on the 29th November by West Suffolk Council, Members agreed to share this information on Facebook.<br><b>Noted</b>   | CB, JS |
| <b>11.</b>   | <b>Planning Applications</b><br><b>To Consider any Planning Applications:</b>  |        |
| <b>11.1</b>  | <b>DC/21/2041/HH</b><br><b>Proposal:</b> Householder Planning Application – single storey rear extension<br><b>Location:</b> 18 Teasel Close, Red Lodge, Suffolk IP28 8XN.<br><br>Members agreed to 'No Comment' on this application.<br><b>Resolved</b>         | Clerk  |
| <b>11.2</b>  | <b>DC/21/2163/HH</b><br><b>Proposal:</b> Householder Planning Application – single storey front extension<br><b>Location:</b> 35 Warren Road, Red Lodge, Suffolk IP28 8JH.   |        |

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|  | <p>Members agreed to 'No Comment' on this application.<br/><b>Resolved</b></p> <p><b>11.3 DC/21/2055/FUL</b><br/><b>Proposal:</b> Householder Planning Application – a. two dwellings b. two garages and associated off road parking c. vehicular access following demolition of existing dwelling and outbuildings<br/><b>Location:</b> 25 Turnpike Road, Red Lodge, Suffolk IP28 8JZ.</p> <p>Members agreed to 'No Comment' on this application.<br/><b>Resolved</b></p> <p><b>11.4 DC/21/2050/HH</b><br/><b>Proposal:</b> Householder Planning Application – single storey side extension<br/><b>Location:</b> 9 Heatherset Way, Red Lodge, Suffolk IP28 8JN.</p> <p>Members agreed to 'No Comment' on this application.<br/><b>Resolved</b></p> |       |
|  | <p><b>12. Correspondence Received</b></p> <p><b>12.1</b> Members noted the Play Area Inspection reports for October 2021 from West Suffolk Council.<br/><b>Noted</b></p> <p><b>12.2</b> Members considered the complaint received from Isleham FC of the dog waste on the sports field. The chairman will contact the team in response to the complaint.<br/><b>Resolved</b></p>  | RS    |
|  | <p><b>13. To confirm the date of the next Parish Council meeting scheduled for Tuesday 25 January 2021 at 19:00, St. Christophers Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</b><br/>The next meeting was confirmed as above.<br/><b>Noted</b></p>   | Clerk |
|  | <p><b>14. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b></p> <p><b>14.1</b> None advised</p>   |       |

There being no further business the meeting closed at 20:33