



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01 638 551 257 <http://redlodgeparishcouncil.gov.uk>

## **Minutes of the Meeting of Red Lodge Parish Council.**

**Date:** Tuesday 27 September 2022  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

**Present:** Cllr. Richard Saul (Chairman)  
Cllr. Susan Houlder (Vice-Chairman)  
Cllr. Barry Botwright  
Cllr. Chris Davison  
Cllr. Sandra Dwan  
Cllr. Andrew Younger

**In Attendance:** Clerk/RFO  
D. Cllr. Mick Bradshaw

**Non-Attendee:** Cllr. Matthew Lawson

**Members of the Public:** 2

**Notes:** The following documents will be appended to the signed minutes:

- Agenda for 27.09.22

	<b>Item</b>	<b>Action</b>
<b>1.</b>	<b>Chair Person's welcome.</b>	
<b>2.</b>	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. <b>Noted</b>	
<b>3.</b>	<b>Apologies and acceptance for absence.</b>  C. Cllr Drummond and D. Cllr. Dicker absent due to work commitments. <b>Noted</b>	
<b>4.</b>	<b>Declaration of pecuniary and local non-pecuniary interests</b>  (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 (ii) To receive requests for dispensation  Cllr. Saul declared an interest on item 9.2. Cllr. Houlder declared an interest on items 7.7 and 9.2. Cllr. Davison declared an interest on item 7.7.  <b>Noted</b>	
<b>5.</b>	<b>Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)</b>  No members of the public spoke. <b>Noted</b>	
<b>6.</b>	<b>Confirmation of Minutes of the meetings held on 26 July 2022.</b>  The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman. All agreed. <b>Resolved</b>	Clerk
<b>7.</b>	<b>Reports and Invited Speakers</b>	
<b>7.1</b>	The Chairman read a message of condolence on the passing of Her Majesty Queen Elizabeth II, on behalf of the parish council.	
<b>7.2</b>	A representative from Suffolk Joint Emergency Planning Unit (SJEPU), presented the meeting with information regarding Community Emergency Plans. A plan should be	

	<p>considered in case of loss of utilities, consequences following severe weather, flooding, road blocks etc. SJEPU will provide templates for the parish council to design and implement an emergency plan.</p> <p>Issues in the community should be assessed regularly and a community emergency contact list kept up to date. Training and support will be provided and insurance covered by SJEPU. Red Lodge Millennium Centre is identified as one of the rest centres for West Suffolk.</p> <p><b>Noted</b></p>	
<b>7.3</b>	<p>County Councillor</p> <p>A newsletter for August was circulated to all members.</p> <p><b>Noted</b></p>	
<b>7.4</b>	<p>District Councillors</p> <p>D.Cllr. Bradshaw informed the meeting that Community Chest Funding is available for 2023-24, applications need to be submitted by 30<sup>th</sup> September 2022.</p> <p>D. Cllrs. Bradshaw and Dicker have both donated towards the setting up of an over 60's club at the Red Lodge Millennium Centre.</p> <p>D.Cllr. Bradshaw has been approached by residents with concerns of inadequate street lighting in Red Lodge. The chairman informed the meeting that the parish council previously only received 1 complaint. The complaint was raised with Suffolk County Council, the parish council was informed that the street lighting meets the standard requirements and the lighting considered adequate. The costs to upgrade the street lights are too great to currently consider.</p> <p><b>Noted</b></p>	Clerk
<b>7.5</b>	<p>The Police Newsletter was circulated to all members. There are opportunities for the public to raise questions with Suffolk's Police and Crime Commissioner and the Chief Constable.</p> <p><b>Noted</b></p>	
<b>7.6</b>	<p>Update from Sunnica Working Party – Draft Statement of Common Ground; Assisted Site Inspection; Written Representation.</p> <p>A preliminary meeting will be held on 28<sup>th</sup> September 2022. The parish council need to submit a written representation by 11<sup>th</sup> November 2022.</p> <p><b>Noted</b></p>	RS
<b>7.7</b>	<p>Update from Lightwave Working Party</p> <p>No updates.</p> <p>Members all agreed for Cllr. Dwan to join the Lightwave working party.</p> <p><b>Resolved</b></p>	
<b>7.8</b>	<p>Update from Pavilion Extension Working Party</p> <p>No updates.</p> <p>Due to the increase in the cost of living, this project is not currently financially viable. Members all agreed to defer this for 1 year. Members agreed to inform residents of this decision in the Turnpike Newsletter.</p> <p><b>Deferred</b></p>	SD

<p><b>7.9</b></p> <p><b>7.10</b></p>	<p>Update from Events Working Party No updates. The working party agreed to arrange a meeting to discuss events for 2023. <b>Noted</b></p> <p>Update from Pitch Maintenance Working Party No updates. The U12's football pitch is infested with chafer grubs. However, it is too late in the season to treat the infestation. Parkers Pitches have not provided constructive meeting dates to discuss the pitch maintenance with the working party. Members all agreed to submit notice to terminate the contract with Parkers Pitches. The working party will contact other grounds maintenance services. <b>Resolved</b></p>	<p>EWP</p> <p>Clerk</p>
<p><b>8.</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p> <p><b>8.3</b></p> <p><b>8.4</b></p> <p><b>8.5</b></p> <p><b>8.6</b></p> <p><b>8.7</b></p>	<p><b>Financial and Clerk Reports</b></p> <p>Members noted the bank reconciliation statements for July and August 2022 have been verified and signed by Cllr. Younger. Members all agreed that Cllr. Younger will be tasked to sign the bank reconciliations. <b>Resolved</b></p> <p>Members approved all payments in July and August 2022 for the Parish account. <b>Resolved</b></p> <p>Members noted and approved the Receipts and Payments in July and August 2022 for the following: (i) Parish Bank Account      (ii) Deposit Bank Account      (iii) Petty Cash Council (iv) Petty Cash Pavilion      (iv) Credit Card <b>Resolved</b></p> <p>Members reviewed the Ear Marked Reserves as of 31/08/22 and were satisfied with the figures. <b>Resolved</b></p> <p>Members noted the Bank Balances as of 21/09/22 for the following accounts:  <ul style="list-style-type: none"> <li>• Parish Bank Account    £311,010.20</li> <li>• Deposit Account        £106,892.37</li> </ul> <b>Noted</b></p> <p>Members noted a VAT return for 01.05.22 to 31.07.22 for a claim of £10483.94 was submitted and has been received from HMRC on 09/09/22. <b>Noted</b></p> <p>Members noted that a vacancy for Red Lodge Parish Council co-option has been advertised. The advert will be re-published without a deadline date. <b>Resolved</b></p>	<p>Clerk</p>

<p><b>8.8</b></p> <p><b>8.9</b></p> <p><b>8.10</b></p> <p><b>8.11</b></p>	<p>Members noted that a job vacancy for part-time Groundsman Assistant has been advertised. <b>Noted</b></p> <p>Members discussed adding a bank signatory and resolved to add Cllr. Botwright as a bank signatory. <b>Resolved</b></p> <p>Members noted the External Audit report for 2021/22 with no matters arising. <b>Noted</b></p> <p>Members noted the Notice of Conclusion of Audit for year ended 31 March 2022 has been published. Members acknowledged and thanked the Clerk for the hard work. <b>Noted</b></p>	<p>Clerk</p>
<p><b>9</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p> <p><b>9.3</b></p> <p><b>9.4</b></p>	<p><b>Discuss and approve any purchase</b></p> <p>Members all agreed to proceed with the Parish Council insurance policy 3 years' contract renewal for the second year, commencing on 01/10/2022, BHIB Insurance, £5126.68. <b>Resolved</b></p> <p>Members agreed for Cllr. Houlder to chair the meeting. <b>Resolved</b></p> <p>Update on asbestos removal on the land rear of the Red Lodge Millennium Centre. The Parish Council have donated £200 to Red Lodge Conservation Group towards the removal of the asbestos. West Suffolk Council's Enforcement Team verified land ownership as Red Lodge Millennium Centre. The verification alongside a quote for the asbestos removal was forwarded to the Red Lodge Millennium Centre, from Cambridge Asbestos Removal, £595 + VAT. The trustee members for the Red Lodge Millennium Centre declined to make a contribution towards the removal of the asbestos, on the understanding that the trustees are not responsible for the land. C.Cllr. Drummond had agreed to match fund around £200. D.Cllr. Bradshaw agreed to make a contribution of £200. Members agreed to proceed with the quote and reclaim the £200 paid to the Red Lodge Conservation Group. As this issue has been prolonged since May 2022, members agreed that this will be a one –off payment given the health and safety implications. Members agreed to inform the Red Lodge Millennium Centre that this does not set precedent for future land and ownership issues. <b>Resolved</b></p> <p>Members all agreed to proceed with the invoice for Sunnica Photovoltaic Development Consent Order (DCO) Process, Michele Bolger Expert Landscape Consultancy Ltd., £635.25 exc. VAT. <b>Resolved</b></p> <p>Members all agreed to proceed with the invoice for the Limited assurance review of Annual Governance &amp; Accountability Return for year ended 31.03.22, PKF Littlejohn</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	LLP, £720 inc. VAT. <b>Resolved</b>	
9.5	Members discussed a cemetery for Red Lodge. Members agreed to arrange a meeting with the Senior Planning Officer at West Suffolk Council. <b>Deferred</b>	Clerk
9.6	Members discussed a secondary school for Red Lodge. Members agreed to arrange a meeting with the Senior Planning Officer at West Suffolk Council. <b>Deferred</b>	Clerk
9.7	Members ratified option (ii) for the removal and installation of the rugby posts, to extend the rugby pitch 14 metres in length. The following quotes were considered: (i) Take down rugby posts. Removal of x4 Rugby post sockets and to be reinstated. Reinstall x4 rugby post sockets. Re fit rugby post. SP Landscapes, £850 (ii) Removal and reinstallation of rugby posts 7m from existing areas, Assist Trees & Ground Maintenance Ltd., £ 545 + VAT (iii) Take down existing rugby posts, break out the sockets and dispose of safely off site; dig out for the new sockets and reinstate the old holes; supply and set new ground sockets in C30 concrete and erect the current posts; reinstate as required, CJ Sports Ltd., £1,745.00 plus VAT. <b>Resolved</b>	
9.8	Members reviewed and agreed to increase the fees to hire the facilities at the Sports Pavilion as of 1 <sup>st</sup> January 2022. The Chairman will have a meeting with Mildenhall/Red Lodge Rugby club and Lightwave to discuss their fees. <b>Resolved</b> (Note: D.Cllr. Bradshaw left the meeting at 20:47)  Note: Members all agreed to apply Standing order 10x to allow the meeting to continue. <b>Resolved</b>	Clerk RS
9.9	Members agreed to defer the Suffolk Climate Action Community Match Funder Scheme. <b>Deferred</b>	Clerk
9.10	Members agreed to defer a discussion on the cycle and pedestrian pathways from Red Lodge to surrounding villages. <b>Deferred</b>	Clerk
10.	<b>Planning Applications</b> <b>To Consider any Planning Applications:</b>	
10.1	<b>Notification of Development Control Committee Meeting (03/08/22)</b> <b>DC/19/2347/FUL</b> <b>Proposal:</b> Planning Application – 141 no. dwellings and associated infrastructure including roads, parking, sustainable drainage, pumping station and public	

	<p>space, as amended.  <b>Location:</b> Land East of Russet Drive, Bilberry Close and Parsley Close, Manor Wood, Red Lodge, Suffolk  Members ratified No objection following completion of works.  <b>Resolved</b></p>	
<b>10.2</b>	<p><b>DC/22/1253/FUL</b>  <b>Proposal:</b> Planning application – one dwelling with associated access  <b>Location:</b> Land ro of 12 Warren Road, Red Lodge, Suffolk  Members ratified No comment.  <b>Resolved</b></p>	Clerk
<b>10.3</b>	<p><b>Red Lodge Development Brief - Policy SA9(a)</b>  Members ratified the comments submitted for the Development Brief - Policy SA9(a) land off Turnpike road and Coopers Yard, Red Lodge, Suffolk, Bidwells (DC/17/0451/OUT and DC/21/15100/FUL).  <b>Resolved</b></p>	
<b>10.4</b>	<p><b>DC/22/1371/HH</b>  <b>Proposal:</b> Householder planning application – a. first floor habitable room above detached garage b. Installation of two roof lights to front elevation of detached garage c. addition of external staircase to side elevation.  <b>Location:</b> 14 Poppy Close, Red Lodge, Suffolk IP28 8FL.  Members ratified a No Comment.  <b>Resolved</b></p>	
<b>10.5</b>	<p><b>DC/22/1531/HH</b>  <b>Proposal:</b> Householder planning application – single storey rear extension (following demolition of existing conservatory).  <b>Location:</b> 30 Laburnum Close, Red Lodge, Suffolk IP28 8LR.  Members agreed to No Comment  <b>Resolved</b></p>	Clerk
<b>10.6</b>	<p><b>DC/22/1500/FUL</b>  <b>Proposal:</b> Application for advertisement consent – canopy to full elevation.  <b>Location:</b> Unit 9 Bellflower Crescent, Red Lodge, Suffolk IP28 8XQ  Members agreed to No Comment.  <b>Resolved</b></p>	Clerk
<b>10.7</b>	<p><b>DC/22/1501/ADV</b>  <b>Proposal:</b> Application for advertisement consent – one internally illuminated fascia sign  <b>Location:</b> Unit 9 Bellflower Crescent, Red Lodge, Suffolk IP28 8XQ  Members agreed to No Comment.  <b>Resolved</b></p>	Clerk
<b>10.8</b>	<p><b>Re-consultation DC/22/1177/FUL</b>  <b>Proposal:</b> Planning application – one dwelling  <b>Location:</b> Land rear of 6 Warren Road, Red Lodge, Suffolk</p>	Clerk

<p><b>10.9</b></p> <p><b>DC/22/1459/FUL</b></p> <p><b>10.10</b></p>	<p>Members agreed to No Comment on this application. <b>Resolved</b></p> <p><b>Proposal:</b> Planning application – a. two dwellings following demolition of existing bungalow b. vehicular access from Laburnum Avenue <b>Location:</b> 19 Turnpike Road, Red Lodge, Suffolk IP28 8JZ Members raised concerns regarding the classification of the land as a flood risk and also the highway modifications required. Members agreed to object. <b>Resolved</b></p> <p><b>Proposal:</b> Householder planning application – a. front porch with pitched roof b. alterations to front and side elevations c. single storey side extension d. single storey rear extension (following demolition of existing conservatory) e. new pitched roof over dwelling (following demolition of existing roof and chimney) <b>Location:</b> 4 Warren Road, Red Lodge, Suffolk IP28 8JU. Members agreed to No Comment on this application. <b>Resolved</b></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>11.</b></p> <p><b>11.1</b></p> <p><b>11.2</b></p> <p><b>11.3</b></p> <p><b>11.4</b></p> <p><b>11.5</b></p> <p><b>11.6</b></p> <p><b>11.7</b></p>	<p><b>Correspondence Received</b></p> <p>Members noted the Play Area Inspection reports for July and August 2022, and also the Annual Independent Play Area reports from West Suffolk Council. <b>Noted</b></p> <p>Members noted the correspondence from Suffolk County Council, regarding funding available to support armed forces communities. <b>Noted</b></p> <p>Members noted the Annual Canvass briefing 2022 from West Suffolk Council. <b>Noted</b></p> <p>Members noted the Phase Two Discretionary Council Tax Rebate Grant, from West Suffolk Council and agreed that the information should be included in the Turnpike newsletter. <b>Noted</b></p> <p>Members deferred the correspondence regarding Love Parks Week, from Keep Britain Tidy. <b>Deferred</b></p> <p>Members noted the Tackling Poverty Innovation Fund from Suffolk County Council. <b>Noted</b></p> <p>Light Pollution on Blackberry Way, Red Lodge, was not resolved with the installation of a shield. The street light is switched off at 11:30pm by Highways. The resident is satisfied with the outcome.</p>	<p>Clerk</p> <p>SD</p> <p>Clerk</p>



<p><b>11.8</b></p> <p><b>11.9</b></p> <p><b>11.10</b></p> <p><b>11.11</b></p> <p><b>11.12</b></p>	<p><b>Resolved</b></p> <p>Members noted the draft Order from Suffolk County Council (PARISH OF RED LODGE) (ELMS ROAD) (PROHIBITION OF MOTOR VEHICLES)</p> <p><b>Noted</b></p> <p>Members noted the proposals from National Highways, to close gaps on the A11 central reservation between Red Lodge and Fiveways roundabout, Barton Mills.</p> <p><b>Noted</b></p> <p>Members ratified no objection to Street Naming WSSN.2022.104 Oakwell Drive.</p> <p><b>Resolved</b></p> <p>Members ratified the comments on the recent fire incident involving the derelict building on Turnpike Road, submitted to Bury Free Press on behalf of Red Lodge Parish Council.</p> <p><b>Resolved</b></p> <p>Members agreed to sign up to the Civility &amp; Respect Pledge. Access to free training and resources will be investigated.</p> <p><b>Deferred</b></p>	<p></p> <p>Clerk</p>
<p><b>12.</b></p>	<p><b>To confirm the date of the next Parish Council meeting scheduled for Tuesday 25 October 2022 at 19:00, St. Christopher’s Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</b></p> <p>The next meeting was confirmed as above.</p> <p><b>Noted</b></p>	<p>Clerk</p>
<p><b>13.</b></p> <p><b>13.1</b></p>	<p><b>To resolve under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b></p> <p>None advised</p>	<p></p>

There being no further business the meeting closed at 2130