



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
01 638 551 257 <http://redlodgeparishcouncil.gov.uk>

Minutes of the Meeting of Red Lodge Parish Council.

Date: Tuesday 28 March 2023
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

Present: Cllr. Richard Saul (Chairman)
Cllr. Susan Houlder (Vice-Chairman)
Cllr. Barry Botwright
Cllr. Ian Thompson
Cllr. Ioana Tofan

In Attendance: Clerk/RFO
C. Cllr. Andy Drummond
D. Cllr. Dawn Dicker

Non-Attendee: Cllr. Ryan Bell
Cllr. Chris Davison
Cllr. Sandra Dwan
Cllr. Andrew Younger

Members of the Public: 4

Notes: The following documents will be appended to the signed minutes:

- Agenda for 28.03.23

Minutes of Red Lodge Parish Council Meeting 28.03.2023

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Signed: _____ (Chairman)

Date: _____

	Item	Action
1.	Chair Person's welcome.	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. Noted	
3.	Apologies and acceptance for absence. Apologies were received and accepted for: Cllr. Bell – work commitments, Cllr. Davison – health reasons and Cllr. Dwan – personal reasons. Resolved	Clerk
4.	Declaration of pecuniary and local non-pecuniary interests (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50 (ii) To receive requests for dispensation Cllr. Houlder declared an interest on items 7.6. Noted	Chairman
5.	Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes) 5.1 A representative for Mildenhall/Red Lodge Rugby Club informed the meeting that they would like to place a storage container at the rear of the Sports Pavilion for storage of their equipment, they are currently sourcing funding. The club will need to seek council approval for the container at the relevant time. Noted 5.2 A representative for Suffolk Libraries informed the meeting that a pop up library at the Sports Pavilion has proved to be very popular. Currently the library is funded using s106 monies which will be exhausted by mid-next year. The library is now seeking ideas to form a friends group to publicise this service. The library requires trustees, a chairman, secretary and a treasurer. Noted	
6.	Confirmation of Minutes of the meetings held on 28 February 2023. The minutes for the above meeting were agreed as accurate records and duly signed by the Chairman. Resolved	Clerk

<p>7. Reports and Invited Speakers</p> <p>7.1 County Councillor</p> <p>A newsletter was circulated to all members. C.Cllr. Drummond was featured in the latest Turnpike newsletter. C.Cllr. Drummond has donated £1000 from the locality budget, towards the King's Coronation, the funding will be received after the elections.</p> <p>All members of the Parish Council thanked C.Cllr. Drummond for the donation.</p> <p>Noted</p> <p>7.2 District Councillors</p> <p>D.Cllr. Dicker informed the meeting that there will be increased train services from Kennett train station for the Ipswich to Cambridge services.</p> <p>D.Cllrs. Bradshaw and Dicker have donated £250 from the locality budget, towards a salt grit bin, to place near the Pines primary school and £500 towards the King's Coronation.</p> <p>All members of the Parish Council thanked D.Cllrs. Bradshaw and Dicker for the donations.</p> <p>Noted</p> <p>7.3 The Police Newsletter was circulated to all members.</p> <p>Noted</p> <p>7.4 Update on Mildenhall/Red Lodge Rugby</p> <p>The minutes from the Mildenhall/Red Lodge working party meeting, held to discuss the provision of a bar for the Rugby Club, were circulated to the Rugby Club. The Parish Council endeavours to support a bar on Saturday's and will notify the Rugby Club by July 2023.</p> <p>Noted</p> <p>7.5 Update from Events Working Party (EWP)</p> <p>The Events Working Party held a Bingo evening, approximately 15 members of the public attended. A profit of £34, plus the bar takings were made.</p> <p>A remote meeting was held to discuss the plans for the King's Coronation, the EWP have various ideas including a classic cars exhibition, inflatables, displays, food and ice-cream vendors.</p> <p>The EWP require volunteers pre and post show to assist on the day. Members of the parish council were asked to inform whether or not they were able to volunteer some of their time.</p> <p>Noted</p> <p>7.6 Update from the Lightwave Working Party (LWP)</p> <p>C.Cllr. Drummond will follow up with Cllr. Dwan to discuss the building needs for Lightwave.</p> <p>Noted</p> <p>7.7 Update from Sunnica Working Party – Written submission</p> <p>Sunnica is in the final stages of the examination. A written submission was submitted on behalf of the Parish Council regarding the impact on traffic during the</p>	<p>Clerk</p> <p>Clerk</p> <p>Members</p> <p>SD</p>	<p>Clerk</p> <p>Clerk</p> <p>Members</p> <p>SD</p>
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	<p>construction phase. Noted</p>	
8.	Financial and Clerk Reports	
8.1	<p>Members noted that the bank reconciliation statements for February 2023 have been verified and signed by Cllr. Younger. Noted</p>	
8.2	<p>Members approved all payments in in February 2023 to 22 March 2023 for the Parish account. Resolved</p>	
8.3	<p>Members noted the Receipts and Payments in in February 2023 to 22 March 2023 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (iv) Credit Card Noted</p>	
8.4	<p>Members reviewed and approved the Ear Marked Reserves as of 22/03/23. Resolved</p>	
8.5	<p>Members noted the Bank Balances as of 22/03/23 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £243,707.43 • Deposit Account £107,083.45 <p>Noted</p>	
8.6	<p>Members reviewed and approved the budget as of 22/03/2023. Resolved</p>	Clerk
8.7	<p>Members noted that the Internal Audit, SALC has been confirmed for the 11th May 2023. Noted</p>	Clerk
8.8	<p>Members noted that the Nomination papers for the Parish Council elections will be delivered to West Suffolk House on Thursday 30th March, 11:00 – 11:45. Noted</p>	Clerk
8.9	<p>Members noted a Sports pavilion play area sign has been damaged, we are in the process of recovering costs to replace the sign, Impress £162. Noted</p>	Clerk
9.	Discuss and approve any purchase	
9.1	<p>Members agreed to proceed payment for the invoice for the year end accounts closure 2022/23, Rialtas, Business Solutions, £600 exc. VAT. Resolved</p>	Clerk

<p>9.2</p>	<p>Members noted and thanked D.Cllrs. Bradshaw and Dicker for a £500 donation towards the King's Coronation, from the locality budget. Noted</p>	<p>Clerk</p>
<p>9.3</p>	<p>Members noted and thanked D.Cllrs. Bradshaw and Dicker for a £250 donation towards a salt grit bin, from the locality budget. The bin will be placed near the Pine's Primary School. Noted</p>	<p>Clerk</p>
<p>9.4</p>	<p>Members noted and thanked C.Cllr. Drummond for a £1000 donation, towards the King's Coronation, from the locality budget. Noted</p>	<p>Clerk</p>
<p>9.5</p>	<p>Members considered the quotes for emptying the sanitary and nappy bins: (i) Cathedral Hygiene, 13 visits per annum, 3 years, £270.40 (ii) phs, 13 visits per annum, 3 years, £184.60 (iii) Initial, 13 visits per annum, 3 years, including (a)26 visits for nappy bin, £74.49, or (b) 52 visits for nappy bin, £130.91</p> <p>Members all agreed to proceed with option (iii) Resolved</p>	<p>Clerk</p>
<p>9.6</p>	<p>Members all agreed to proceed with payment of the invoice for the replacement of RTC Column, Unit 73, Carnation Way, Suffolk County Council. £1237.80 exc. VAT Resolved</p>	<p>Clerk</p>
<p>9.7</p>	<p>Members all agreed to proceed with payment of the invoice for Street Lighting Maintenance and Energy for 1st April 2022- 31st March 2023, Suffolk Highways, £3806.42 exc. VAT Resolved</p>	<p>Clerk</p>
<p>9.8</p>	<p>Members considered the invoice from Fresh Air Fitness, Outdoor Gym Settlement, £33500.25 exc. VAT and agreed to proceed with payment once the project had been signed off. Resolved</p>	<p>Clerk</p>
<p>9.9</p>	<p>Members noted the advertisement for the Assistant Groundsman job vacancy. Members agreed to advertise for bar staff. Members agreed to consider advertising with Suffolk Jobs, Newmarket Journal, Next Door and on Facebook. Noted</p>	<p>Clerk RS</p>
<p>10.</p>	<p>Planning Applications To Consider any Planning Applications:</p>	
<p>10.1</p>	<p>23/00320/VARM Proposal: To remove Condition 2 (Implementation date) of application reference 22/00471/RMM dated 19/04/2022 (Phase 1a - Perimeter Road) relating to the reserved matters of appearance, layout, landscaping and scale to deliver the by-pass</p>	<p>Clerk</p>

	<p>and main access to Kennett Garden Village and in consistency with the time periods as set out on decision notice 18/00752/ESO dated 15/04/2020 Location: Land Southwest of 98 To 138 Station Road Kennett Suffolk</p> <p>Members all agreed to a 'No comment' for the application. Resolved</p>	
11.	Correspondence Received	
11.1	Members noted the Play Area Inspection reports for February 2023. Noted	
11.2	Members noted the correspondence from West Suffolk Council, regarding the Alternative Fuel Payment Funding launched by the Department for Energy Security and Net Zero (DESNZ). Noted	
11.3	Members noted the update from National Highways, on A11 Red Lodge Fiveways Safety improvements. Noted	
11.4	Members noted the correspondence from West Suffolk Council: The Story So Far and the Suffolk Public Sector Leaders Report. Noted	
12.	<p>To confirm the date of the next Parish Council meeting scheduled for Tuesday 25 April 2023 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</p> <p>The next meeting was confirmed as above. Noted</p>	Clerk
13.	<p>To resolve under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>None advised Resolved</p>	

There being no further business the meeting closed at 19:57