



**Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01 638 551 257 <http://redlodgeparishcouncil.gov.uk>**

## **Minutes of the Meeting of Red Lodge Parish Council.**

**Date: Tuesday 31 October 2023**  
**Time: 19:00**  
**Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.**

**Present:** Cllr. Susan Houlder (Chairman)  
Cllr. Sandra Dwan (Vice-Chairman)  
Cllr. Andy Drummond  
Cllr. Angie Sewell  
Cllr. Ian Thompson  
Cllr. Ioana Tofan

**In Attendance:** Clerk/RFO  
D. Cllr. Dawn Dicker

**Non-Attendee:** 0

**Members of the Public:** 2

	Item	Action
1.	<b>Chair Person's welcome.</b>	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. <b>Noted</b>	
3.	<b>Apologies and acceptance for absence.</b> None <b>Noted</b>	Clerk
4.	<b>Declaration of pecuniary and local non-pecuniary interests</b>  (i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50. None declared <b>Noted</b>  (ii) To receive requests for dispensation None declared <b>Noted</b>	
5.	<b>Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)</b> No members of the public spoke <b>Noted</b>	
6.	No co-option applications were received for the vacant post of Councillor for Red Lodge Parish Council. Members agreed to advertise the vacancies without a deadline date. <b>Noted</b>	Clerk
7.	<b>Confirmation of Minutes of the meetings held on 26 September 2023.</b> The minutes for the above meeting were agreed as accurate records and duly signed by the Chairman. <b>Resolved</b>	Clerk
8.	<b>Reports and Invited Speakers</b>  8.1 <b>County Councillor</b> A newsletter was circulated to all members. C.Cllr. Drummond will make enquiries for possible funding towards installing cycle ways to connect Red Lodge to Worlington and to Kennett train station. C.Cllr. Drummond will follow up a previous enquiry for goal posts for the sports field. <b>Noted</b>	AD

<p><b>8.2</b></p> <p><b>District Councillors</b></p> <p>D.Cllr. Dicker informed the meeting that a £1 million decarbonisation initiative has been launched in Suffolk to help community organisations reduce carbon emissions, reducing energy costs by 75%. As part of the initiative, funding is available for Parish Council's to upgrade street lighting.</p> <p>The Western Way project involving the rebuild of the Barber Green building in Bury St. Edmunds to a hub with the inclusion of a leisure centre, has been cancelled. Instead the existing leisure centre in Bury St. Edmunds will be revamped.</p> <p>West Suffolk Council will rejuvenate markets including Newmarket, Bury St. Edmunds, Brandon and Haverhill, with incentives for both existing and new stall holders, to encourage new stalls.</p> <p><b>Noted</b></p> <p>D.Cllr. Drummond informed the meeting that a secondary school is being considered as part of the local plan. Six sites have been considered for a secondary school, one site has been selected in Red Lodge. The local plan will be submitted to the cabinet on 5<sup>th</sup> December 2023 and if approved will then be considered by the full council on the 19<sup>th</sup> December 2023.</p> <p><b>Noted</b></p> <p><b>8.3</b></p> <p>The Police Newsletter had no updates relevant to Red Lodge.</p> <p><b>Noted</b></p> <p><b>8.4</b></p> <p><b>Update from the Events Working Party</b></p> <p>There are 4 members in the working party, a children's Christmas party is planned with a santa's grotto, balloon modeller/magician and face painting.</p> <p>A new idea of The Big Top for the village is planned for the following year.</p> <p>Cllr. Sewell expressed an interest in organising bingo once a month.</p> <p><b>Noted</b></p> <p><b>8.5</b></p> <p>Members agreed to trial Council surgeries for 6 months, commencing on 10<sup>th</sup> January 2024 at 6pm - 7:30pm. One surgery will be held each month, alternating the venues between the Red Lodge Sports Pavilion and the Red Lodge Millennium Centre.</p> <p><b>Resolved</b></p>	<p><b>8.2</b></p> <p>D.Cllr. Dicker informed the meeting that a £1 million decarbonisation initiative has been launched in Suffolk to help community organisations reduce carbon emissions, reducing energy costs by 75%. As part of the initiative, funding is available for Parish Council's to upgrade street lighting.</p> <p>The Western Way project involving the rebuild of the Barber Green building in Bury St. Edmunds to a hub with the inclusion of a leisure centre, has been cancelled. Instead the existing leisure centre in Bury St. Edmunds will be revamped.</p> <p>West Suffolk Council will rejuvenate markets including Newmarket, Bury St. Edmunds, Brandon and Haverhill, with incentives for both existing and new stall holders, to encourage new stalls.</p> <p><b>Noted</b></p> <p>D.Cllr. Drummond informed the meeting that a secondary school is being considered as part of the local plan. Six sites have been considered for a secondary school, one site has been selected in Red Lodge. The local plan will be submitted to the cabinet on 5<sup>th</sup> December 2023 and if approved will then be considered by the full council on the 19<sup>th</sup> December 2023.</p> <p><b>Noted</b></p> <p><b>8.3</b></p> <p>The Police Newsletter had no updates relevant to Red Lodge.</p> <p><b>Noted</b></p> <p><b>8.4</b></p> <p><b>Update from the Events Working Party</b></p> <p>There are 4 members in the working party, a children's Christmas party is planned with a santa's grotto, balloon modeller/magician and face painting.</p> <p>A new idea of The Big Top for the village is planned for the following year.</p> <p>Cllr. Sewell expressed an interest in organising bingo once a month.</p> <p><b>Noted</b></p> <p><b>8.5</b></p> <p>Members agreed to trial Council surgeries for 6 months, commencing on 10<sup>th</sup> January 2024 at 6pm - 7:30pm. One surgery will be held each month, alternating the venues between the Red Lodge Sports Pavilion and the Red Lodge Millennium Centre.</p> <p><b>Resolved</b></p>	<p>Clerk</p>
<p><b>9.</b></p> <p><b>Financial and Clerk Reports</b></p> <p><b>9.1</b></p> <p>Members noted that the bank reconciliation statements for September 2023 have been verified and signed by Cllr. Thompson.</p> <p><b>Noted</b></p> <p><b>9.2</b></p> <p>Members approved all payments in September 2023 for the Parish account.</p> <p><b>Resolved</b></p> <p><b>9.3</b></p> <p>Members noted and approved the Income and Expenditure in September 2023 for the following:</p> <p>(i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card</p> <p><b>Resolved</b></p>	<p><b>9.</b></p> <p><b>Financial and Clerk Reports</b></p> <p><b>9.1</b></p> <p>Members noted that the bank reconciliation statements for September 2023 have been verified and signed by Cllr. Thompson.</p> <p><b>Noted</b></p> <p><b>9.2</b></p> <p>Members approved all payments in September 2023 for the Parish account.</p> <p><b>Resolved</b></p> <p><b>9.3</b></p> <p>Members noted and approved the Income and Expenditure in September 2023 for the following:</p> <p>(i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card</p> <p><b>Resolved</b></p>	

<p><b>9.4</b></p> <p><b>9.5</b></p> <p><b>9.6</b></p> <p><b>9.7</b></p>	<p>Members discussed the ear marked reserves and raised concerns that the reserves are insufficient for the maintenance and repair of the play areas, the MUGA and the sports field. Members are aware that this issue needs to be addressed. Members reviewed and approved the Ear Marked Reserves at 30/09/2023. <b>Resolved</b></p> <p>Members noted the Bank Balances at 20/10/23 for the following accounts:</p> <ul style="list-style-type: none"> <li>• Parish Bank Account   £309,529.94</li> <li>• Deposit Account         £107,632.08</li> </ul> <p><b>Noted</b></p> <p>Members discussed the budget for the second quarter and noted that some expenditure had exceeded the allocated budget. Members reviewed and approved the budget for the second quarter. <b>Resolved</b></p> <p>Members discussed a draft budget for 2024-25. Members raised concerns that the ear marked reserves require replenishment. Members agreed to look at the budgetary figures in more detail. <b>Resolved</b></p>	
<p><b>10.</b></p> <p><b>10.1</b></p> <p><b>10.2</b></p> <p><b>10.3</b></p> <p><b>10.4</b></p>	<p><b>Discuss and approve any purchase</b></p> <p>Members agreed to decline a quote from Timberplay, for the replacement of the wooden snail in Larch Way play area, £1900 exc. VAT. West Suffolk Council’s Play Area Inspector advised the Parish Council that the equipment had degraded as a result of rot and was no longer deemed safe. Members agreed to consider more robust and affordable equipment for the play area. <b>Noted</b></p> <p>Members agreed to proceed with the quote from Brandon Electrical Services, for 10x LED bulb replacement in the pavilion corridor, 1x sensor in changing room and investigate the MUGA light, £1200 + VAT. <b>Resolved</b></p> <p>Members agreed to proceed with the quote from Vertas, for the supply and spread of Granular Autumn feed x4 pitches £2168 + VAT. <b>Resolved</b></p> <p>Members agreed to proceed with the quote from Vertas, for chafer grub treatment on x3 pitches £2820 + VAT <b>Resolved</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>11.</b></p> <p><b>11.1</b></p>	<p><b>Planning Applications - To Consider any Planning Applications:</b></p> <p><b>DC/23/1137/FUL</b></p>	

	<p><b>Proposal:</b> Planning application - a. change of use of land from amenity space for 116 storage containers; b. installation of gate, fencing and six floodlights  <b>Location:</b> Vacant Land The Carrops Red Lodge Suffolk IP28 8LD  Members agreed a 'No Comment' on this application.  <b>Resolved</b></p>	Clerk
11.2	<p><b>DC/23/1268/FUL - Reconsultation</b>  <b>Proposal:</b> Planning application - a. division of existing Nisa store into two commercial units b. additional external alterations  <b>Location:</b> Unit 1 , Bellflower Crescent, Red Lodge, Suffolk, IP28 8XQ  Members agreed a 'No Comment' on this application.  <b>Resolved</b></p>	Clerk
11.3	<p><b>DC/23/1437/FUL</b>  <b>Proposal:</b> Planning application - dwelling, access and parking  <b>Location:</b> Land Off Turnpike Road Heath Farm Road Red Lodge Suffolk  Members agreed a 'No Comment' on this application.  <b>Resolved</b></p>	Clerk
11.4	<p><b>DC/23/1655/HH</b>  <b>Proposal:</b> Householder planning application - a. ramped access to the front incorporating a raised patio viewing area with glass balustrade b. replace window with door on front elevation c. ramped access to rear garden d. installation of three air conditioning units to side elevation and garage e. one window and one door to existing garage  <b>Location:</b> 8 Warren Road Red Lodge Suffolk IP28 8JU  Members raised concerns of the noise generated by the air conditioning units.  <b>Resolved</b></p>	Clerk
11.5	<p>Members considered the Pre-Submission Consultation for Freckenham's Draft Neighbourhood Plan.  Members agreed a 'No Comment' on this application.  <b>Resolved</b></p>	Clerk
12.	<p><b>Correspondence Received</b></p>	
12.1	<p>Members noted the Play Area Inspection reports for September 2023.  <b>Noted</b></p>	
12.2	<p>Members considered the Review of Polling Districts and Polling Places, from West Suffolk Council. Members had no additional comments.  <b>Resolved</b></p>	Clerk
12.3	<p>Members noted that Red Lodge Parish Council will loan Thermal Imaging Cameras from 05/03/2024 – 01/04/2024. Cllr. Thompson has volunteered to assist with this project.  <b>Noted</b></p>	
12.4	<p>Members considered the request from Red Lodge U13's to fence off the 2 full-sized</p>	

	<p>football grass pitches. Members agreed that it is not practical to fence off these pitches and it is costly, as the fencing is abused by some members of the public. <b>Resolved</b></p>	Clerk
12.5	<p>Members were advised that complaints from residents, of odours from the anaerobic digester plant at Bay Farm, can be reported to the Environment Agency on their 24/7 telephone number 0800 80 70 60. Members agreed that this information should be published in the Red Lodge Turnpike Newsletter. <b>Noted</b></p>	Clerk SD
12.6	<p>Members considered the Decarbonisation Initiatives Fund for street lighting, from West Suffolk Council. Members agreed to apply for 1 street light, Unit 874 Rosemary Close, which has not been upgraded to LED. <b>Resolved</b></p>	Clerk
12.7	<p>The Emergency Contact details for residents to report hazardous highways issues is 0345 606 6171. This number is available 24 hours a day. The website address for non-urgent highways issues, such as potholes, blocked drains, general maintenance issues is <a href="http://highwaysreporting.suffolk.gov.uk">http://highwaysreporting.suffolk.gov.uk</a> <b>Noted</b></p>	Clerk SD
12.8	<p>Members noted the roadwork information, from National Highways regarding the A11 Biodiversity improvements between Fiveways Roundabout, Barton Mills and London Road Roundabout, Thetford. <b>Noted</b></p>	
13.	<p><b>To confirm the date of the next Parish Council meeting scheduled for Tuesday 28 November 2023 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</b> The next meeting was confirmed as above. <b>Noted</b></p>	Clerk
14.	<p><b>To resolve under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted (20:11)</b> None advised <b>Resolved</b></p>	

There being no further business the meeting closed at 19:58