



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257  
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## **Minutes of the Meeting of Red Lodge Parish Council.**

**Date:** Tuesday 30 July 2024  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

**Present:** Cllr. Sandra Dwan (Chairman)  
Cllr. Angela Sewell (Vice-Chairman)  
Cllr. David Baynes  
Cllr. Michael Berry  
Cllr. Andy Drummond  
Cllr. Stewart Hobbs  
Cllr. Ian Thompson

**In Attendance:** Clerk/RFO

**Non-Attendee:** Cllr. Sue Houlder

**Absent:** Cllr. Ioana Tofan

**Members of Public:** 5

	<b>Item</b>	<b>Action</b>
<b>1.</b>	<b>Chair Person's welcome.</b> <b>Noted</b>	
<b>2.</b>	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. <b>Noted</b>	
<b>3.</b>	<b>Apologies and acceptance for absence.</b>  Cllr. Houlder - Health reasons  Members approved the above absence. <b>Resolved</b>  C.Cllr. Dicker – On holiday <b>Noted</b>	
<b>4.</b>	<b>Declaration of pecuniary and local non-pecuniary interests</b>  <b>(i)</b> To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50. None received <b>Noted</b>  <b>(ii)</b> To receive requests for dispensation None received. <b>Noted</b>	Chair
<b>5.</b>	<b>Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)</b>  None <b>Noted</b>	
<b>6.</b>	<b>Confirmation of Minutes of the meetings held on 25 June 2024.</b>  The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman. All agreed. <b>Resolved</b>	Clerk
<b>7.</b>	<b>Reports and Invited Speakers</b>	
<b>7.1</b>	<b>County Councillor</b>	

	<p>C.Cllr. Drummond had circulated a newsletter to all members. There were no further updates on the Traffic Regulations Order for Hundred Acre Way. <b>Noted</b></p> <p><b>7.2 District Councillors</b> D.Cllr. Drummond informed the meeting that the Planning Inspectorate had raised some preliminary questions regarding the West Suffolk Local Plan. Ed Miliband has approved the Sunnica solar scheme. West Suffolk Council, Suffolk County Council, East Cambridgeshire District Council and Cambridgeshire County Council are investigating the feasibility of a joint judicial review. <b>Noted</b></p> <p><b>7.3 Police Newsletter</b> The Police newsletter was circulated to all Members. <b>Noted</b></p> <p><b>7.4 Update on the Events Working Party.</b> The Big Top event was successful and well supported. The Cinema Bus will be deferred to Easter 2025, due to lack of volunteers. <b>Noted</b></p> <p><b>7.5 Update from Millennium Centre Working Party</b> A meeting has been suggested in September. The working party need to agree the Terms of reference. <b>Noted</b></p> <p><b>7.6 Update on Sunnica</b> As briefed in agenda item 7.2. <b>Noted</b></p>	
	<p><b>8. Financial and Clerk Reports</b></p> <p><b>8.1</b> Members noted the bank reconciliation statements for June 2024 have been verified and signed by Cllr. Thompson. <b>Noted</b></p> <p><b>8.2</b> Members approved all payments in June 2024. <b>Resolved</b></p> <p><b>8.3</b> Members approved the Receipts and Payments in June 2024 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council (iv) Petty Cash Pavilion (v) Credit Card <b>Resolved</b></p> <p><b>8.4</b> Members noted the Bank Balances as of 24/07/24 for the following accounts:  <ul style="list-style-type: none"> <li>• Parish Bank Account £423,646.44</li> <li>• Deposit Account £108,687.02</li> </ul> <b>Noted</b></p>	

8.5	Members noted the Ear Marked Reserves at 30/06/24. <b>Noted</b>	
8.6	Members reviewed and approved the budget for the first quarter. <b>Resolved</b>	Clerk
9.	<b>Discuss and approve any purchase</b>	
9.1	Members agreed a donation request from the Red Lodge U14's FC. <b>Resolved</b>	Clerk
9.2	Members agreed to proceed with the quote for the roundabout and swing seat, HAGS, £988.50 + VAT. <b>Resolved</b>	Clerk
9.3	Members approved the payment for The Big Top, Mr. Bean Entertainments £1500. <b>Resolved</b>	Clerk
9.4	Members considered the renewal options for the Olivetti photocopier/printer, The Business Machine (NB: Service support cover will remain the same on options (i)-(iii): (i) Release existing machine, lease hire, £219 Quarterly payment (ii) Purchase existing machine on site £1500 (iii) supply and install 1xNew develop ineo plus 257il, Full colour/a3/a4, Network ready, Document feeder, Desk unit. 3 year lease hire £281.11 Quarterly payment (iv) TBM collect the machine.  Members agreed to proceed with option (ii). <b>Resolved</b>	Clerk
9.5	Members agreed to proceed with the renewal quote for 1x Signature Lite FHU White Manual Liner + 1x Nappy Unit-Pedal Silver, for service period 13/07/2024 - 12/07/2025, Initial, £138.71 + VAT. <b>Resolved</b>	Clerk
9.6	Members agreed the payment of the chafer grub treatment, Vertas, £2820 + VAT. <b>Resolved</b>	Clerk
9.7	Members considered a donation request from the Red Lodge Millennium Centre. Members agreed that the application could not be considered for 6 months since the previous application had been declined. The RLMC had not presented up to date accounts, nor submitted an application that met the criteria for a grant. <b>Resolved</b>	Clerk
9.8	Members agreed to sign the cheque for the top up of the Pavilion Petty Cash of £50.66, cheque number 001499. <b>Resolved</b>	Clerk

<p><b>9.9</b></p>	<p>Members considered the correspondence received from the Red Lodge Millennium Centre (RLMC), regarding the storage container. Members had requested that the RLMC remove the storage container by the 22<sup>nd</sup> July 2024. However, this request had not been fulfilled and the matter delegated by the Trustees to the Manager of the RLMC. A representative of the RLMC informed the meeting that an aggressive response had been received from The Lodge, and that they had planned a meeting with the Lodge on the 22<sup>nd</sup> August 2024. The RLMC Trustees had agreed additional storage for The Lodge, however they had not agreed such a sizeable container, nor had they agreed the location.</p> <p>Members raised concerns of complaints received from nearby residents and reiterated that the storage container has to be removed from the premises. Members agreed to allow the RLMC until the 26<sup>th</sup> August 2024 to respond to the Parish Council's request.</p> <p><b>Resolved</b></p>	<p>Clerk</p>
<p><b>10.</b></p> <p><b>10.1</b></p> <p><b>10.2</b></p>	<p><b>Planning Applications</b> <b>To Consider any Planning Applications:</b></p> <p><b>DC/23/0674/FUL:</b> Re-consultation in respect of a planning proposal <b>Proposal:</b> Planning application - single storey rear extension <b>Location:</b> Unit 1, Bellflower Crescent, Red Lodge, Suffolk, IP28 8XQ</p> <p>Members agreed a 'No Comment'. <b>Resolved</b></p> <p><b>24/00715/VARM:</b> <b>Proposal:</b> To Vary Condition 1 (Approved plans) of previously approved 23/00320/VARM (Phase 1a - Perimeter Road) relating to the reserved matters of appearance, layout, landscaping and scale to deliver the by-pass and main access to Kennett Garden Village and in consistency with the time periods as set out on decision notice 18/00752/ESO dated 15/04/2020 <b>Location:</b> Land Southwest of 98 To 138 Station Road Kennett Suffolk</p> <p>Members agreed a 'No Comment'. <b>Resolved</b></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>11</b></p> <p><b>11.1</b></p> <p><b>11.2</b></p>	<p><b>Correspondence Received</b></p> <p>Members reviewed the Annual Play Park reports for July 2024 from West Suffolk Council. Members agreed to delegate to the Clerk, the authority to incur the necessary expenditure for the repair and maintenance of the play parks. <b>Resolved</b></p> <p>Members noted the feedback received from the Play Inspector regarding the installation of goal posts in Heatherset Way play area, the inspector did not recommend the installation of the goal posts in this play park due to the close proximity of the road. <b>Resolved</b></p>	

<p><b>11.3</b></p> <p><b>11.4</b></p> <p><b>11.5</b></p>	<p>Members noted the summer Holiday Activities and Food (HAF) Programme in West Suffolk. <b>Noted</b></p> <p>Members did not have any feedback on the proposed new street trading policy for West Suffolk. <b>Resolved</b></p> <p>Members did not have any response to a survey of taxis in West Suffolk. <b>Resolved</b></p>	
<p><b>12.</b></p>	<p><b>To confirm the date of the next Parish Council meeting scheduled for Tuesday 24 September 2024 at 19:00, St. Christopher’s Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</b> The next meeting was confirmed as above. <b>Noted</b></p>	<p>Clerk</p>
<p><b>13.</b></p> <p><b>13.1</b></p>	<p>Members resolved under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. <b>Resolved</b></p> <p><b>Members to consider a staff matter.</b> Please refer to Confidential Report 300724-01. <b>Resolved</b></p>	<p>Clerk</p>

There being no further business the meeting closed at 20:15