



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ 01638 551257
clerk@redlodgeparishcouncil.gov.uk <http://redlodgeparishcouncil.gov.uk>

Minutes of the Meeting of Red Lodge Parish Council.

Date: Tuesday 29 July 2025
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

Present: Cllr. Rachel Ahmed
Cllr. Michael Berry
Cllr. Jonathon Burns
Cllr. Andy Drummond
Cllr. Sandra Dwan (Chairman)
Cllr. Sue Houlder
Cllr. Ian Thompson (Vice-Chairman)

In Attendance: Clerk/RFO

Non-Attendee: 0

Absent: Cllr. Patricia Judd

Members of Public: 1

	Item	Action
1.	The Chair welcomed everyone to the meeting. Noted	Clerk
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. Noted	
3.	Apologies were received and accepted by all Members, for the following absence: D.Cllr. Dicker – holiday. Noted	
4.	Declaration of pecuniary and local non-pecuniary interests <p>(i) To receive declarations of pecuniary, local non-pecuniary interests and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £50.</p> <p>Cllr. Houlder declared a local non-pecuniary interest in agenda item 11.6.</p> <p>Noted</p> <p>(ii) To receive requests for dispensation</p> <p>None received.</p> <p>Noted</p>	
5.	Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)	
5.1	No members of the public spoke. Noted	
6.	Confirmation of Minutes of the meetings held on 24 June 2025 and the Confidential Report. The minutes for the above meeting and Confidential Report were agreed as accurate records and duly signed by the Chairman. Resolved	Clerk
7.	Reports and Invited Speakers:	
7.1	County Councillor Drummond had circulated a report. Noted	

<p>7.2</p> <p>7.3</p> <p>7.4</p>	<p>District Councillors:</p> <p>Cllr. Drummond informed the meeting that the West Suffolk Local Plan 2024–2041 was formally adopted on 15th July 2025.</p> <p>Suffolk County Council is pursuing a single unitary authority. The County has a population of approximately 700,000, dividing it evenly under a three tier system is not possible. It was noted that Ipswich has a Borough Council.</p> <p>Parish Councils may be offered opportunities to take on additional responsibilities, which would be accompanied by financial support. An elected Mayor will be responsible for setting strategic policies for the combined County Authority for Norfolk and Suffolk.</p> <p>Within the adopted West Suffolk Local Plan, two site allocations were included: AP38 Land North of Acorn Way and AP39 Land East of Warren Road. If these development are permitted, there may be opportunities for Section 106 funding as well as potential increases to the Parish precept. Members agreed to make enquiries regarding s106 contributions in respect of these two site allocations.</p> <p>Resolved</p> <p>Cllr. Drummond also reported that, as a member of the Overview and Scrutiny Committee, he was aware that the Millennium Centre has been awarded £5,000 under the UK Shared Prosperity Fund. This funding is intended for roof repairs, which have been quoted at £6,500. The Millennium Centre will match-fund the remaining amount.</p> <p>Noted</p> <p>Police Newsletter had been circulated to Members.</p> <p>Noted</p> <p>Update from the Events Working Party (EWP): The VK Fun day was enjoyed by those who attended, the weather was disappointing, the event was less attended in comparison to the previous year. The Working party is considering holding 1 day events and is currently preparing for the event at Christmas. The Council thanked and showed their appreciation, for all those who had assisted with this event.</p> <p>Noted</p>	<p>Clerk</p> <p>EWP</p>
<p>8.</p> <p>8.1</p> <p>8.2</p>	<p>Financial and Clerk Reports</p> <p>Members noted that the bank reconciliation statements for June 2025 have been verified and signed by Cllr. Thompson.</p> <p>Noted</p> <p>Members approved the Receipts and Payments in June 2025 for the following: (i) Parish Bank Account (ii) Deposit Bank Account (iii) Petty Cash Council</p>	

	(iv) Petty Cash Pavilion (v) Credit Card Resolved	
8.3	Members noted the Bank Balances as of 23/07/25 for the following accounts: <ul style="list-style-type: none"> Parish Bank Account £520,457.67 Deposit Account £109,757.85 Noted (Note: Cllr. Burns joined the meeting at 19:14)	
8.4	Members noted the Ear Marked Reserves at 30/06/25. Noted	
8.5	Members reviewed and approved the budget for the first quarter 2025/26. Noted	Clerk
9.	Discuss and approve any purchase (LGA 1972, s.111).	
9.1	Members considered the grant application, from Mildenhall Town FC U15's. Members agreed that the application did not align with the current policy, which supports local Red Lodge teams. Members all agreed to decline the application. Resolved	Clerk
9.2	Members agreed to proceed with the purchase of a Ladybird Springer body without the seat, for Russet play area, Jupiter Play, £1276 ex. VAT. Resolved	Clerk
9.3	Members agreed to proceed with the purchase of Bobbin Swing seat fixings, for Heatherset play area, Wicksteed, £1362.23 ex. VAT. Resolved	Clerk
9.4	Members agreed to proceed to purchase a replacement steel slide in Orchid play area, Kompan, £4574.30 ex. VAT. Resolved	Clerk
9.5	Members all agreed the renewal of the Music Licence, PPL PRS, £586.19 ex VAT. Resolved	Clerk
9.6	Members agreed to proceed with the purchase of a Trauma Cabinet with 2x Public Access Community BleedSave Kits, £1183 ex. VAT. Resolved	Clerk
9.7	Members agreed to proceed with the purchase of a 1x HP 250 G10 laptop, Windows 11Pro and installation, Community Action Suffolk, £600. Resolved	Clerk
9.8	Members agreed payment of an invoice for Professional Charges for Reviewing the	

	Lease and Title, Ellisons Solicitors, £767 ex. VAT. Resolved	Clerk
9.9	Members agreed the re-recruitment of the Part-Time Assistant Administrator, for 12 months. Resolved	Clerk
10.	Planning Applications	
10.1	DC/25/1017/HH Proposal: Householder planning application - ramped access to front elevation Location 20 Heath Farm Road Red Lodge Suffolk, IP28 8LG. Members agreed a No Comment on this application. Resolved	Clerk
10.2	DC/21/1510/FUL Proposal: Amended Planning application - 113 dwellings with associated open space, highway and landscaping Location: Land at, Turnpike Road, Red Lodge, Suffolk. Members noted their previous objection to this application in 2016. Members all agreed to include further objections; this application is not included in the recently adopted West Suffolk Local Plan 2024-41, which includes 2 site allocations: AP38 land north of Acorn Way, for 300 homes and AP39, for 141 homes, totalling a further 441 developments, which are sufficient for the village to the year 2041. Anglian Water have confirmed that they have not been consulted on this application, this is a concern as there are existing constraints at Tuddenham Water Recycling Centre. Anglian Water have confirmed that they will be contacting the Local Authority and will be carrying out an assessment, which will be submitted to the authority. Resolved	Clerk
11.	Correspondence Received	
11.1	Members reviewed and approved the Play Area reports for July 2025, from West Suffolk Council. Resolved	
11.2	Members noted the summer Holiday Activities and Food (HAF) Programme in West Suffolk. Noted	
11.3	Members noted the survey on Devolution, from Suffolk County Council. Noted	Clerk
11.4	Members considered the correspondence from Say No To Sunnica Action Group. Members agreed to contact Suffolk County Council and West Suffolk District Council, requesting that both the Council's consult Red Lodge Parish Council, in regard to the final	Clerk

	discharges and with relevant updates. Resolved	
11.5	Members agreed to ratify the Parish Council's response requested by the Millennium Centre Trustees, regarding the Beer Festival; The Petting Zoo and the Ice-Cream Van. Resolved	Clerk
11.6	Members noted that Red Lodge Lightwave are winners of the Local Community Awards 2024-25. Members congratulated the charity on their award and thanked them for all their work in the village. Resolved	
11.7	Members considered the deferred item, to review the use of noticeboards. Members all agreed to offer the Millennium Centre the noticeboard inside the centre and the noticeboard outside the centre. The Parish Council will continue to maintain the remaining noticeboards. Residents are welcome to contact the Council should they wish to display a notice in the parish notice boards and a decision will be made depending on the space available in the boards and also the appropriateness of the notice. Resolved	Clerk
11.8	Members discussed the previously deferred item, regarding the village newsletter. Members agreed that the production of the newsletter will be managed in-house. Cllr. Houlder will take the lead in preparing a seasonal edition, which will be published electronically. Options for distributing printed copies will also be explored, including the possibility of combining delivery with other leaflet drops within the village. Resolved	SH
11.9	Members considered a request for the installation of a post box within the new Red Lodge development. Members agreed that Larch Way would be a suitable potential location. The Parish Council agreed to contact Royal Mail to submit the request. Resolved	Clerk
11.10	Members considered the correspondence from the Haverhill Wranglers country music band. The Events Working party agreed to contact the music band for events if required. Resolved	EWP
11.11	Members noted the Adoption of the West Suffolk Local Plan. Noted	
12.	To confirm the date of the next Red Lodge Parish Council meeting scheduled for Tuesday 30 September 2025 at 19:00, St. Christopher's Church, 2 Boundary Road, Red Lodge, IP28 8JQ. The next meeting was confirmed as above. Noted	Clerk

13.	Members resolved under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. Resolved	
13.1	Members discussed a business update - Refer to item 1 in Confidential Report 290725. Resolved	
14.	Close of the meeting. There being no further business, the meeting closed at 20:06. Resolved	

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