Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ

Email Contact Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored so that it is possible to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

The Councils Right to Process Information

GDPR (Data Protection Act 2018) Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject
or
Processing is necessary for compliance with a legal obligation
or
Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Information Security

Red Lodge Parish Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

Children

We will not process any data relating to a child (under 13) without the express parental/ guardian consent of the child concerned.

Your Rights
Access to Information

You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: clerk@redlodgeparishcouncil.gov.uk

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact: clerk@redlodgeparishcouncil.gov.uk

Information Deletion

If you wish Red Lodge Parish Council to delete the information about you, please contact: clerk@redlodgeparishcouncil.gov.uk.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact clerk@redlodgeparishcouncil.gov.uk.

Rights Related to Automated Decision Making and Profiling

Red Lodge Parish Council does not use automated decision making or profiling of individual personal data.

To Sum Up

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to Red Lodge Parish Council Data Information Officer: clerk@redlodgeparishcouncil.gov.uk and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113