RED LODGE PARISH COUNCIL GRANT FUND

SMALL GRANTS APPLICATION FORM

Section 1 – Confidential Contact details. **This information will not be shared with the public but will be shared with Councillors and Council employees.**
Name of Main Contact for Correspondence:
Contact Phone Number:
Address:
Postcode:
Email address:
Bank Details
Name of account:
Sort Code:
Account Number:
Names of Cheque Signatories:
Payment will only be made by BACS.

Section 2 About Your Organisation or Group **This information will be shared with the public, Councillors and Council staff.**
Registered Charity Number or Company Number (if applicable):
Name of organisation or group
What does your organisation do? (For new organisations say what you plan to do)
Date your Organisation was established?

Have you received grant funding from Red Lodge Parish Council before? If yes how much and what was it for?

How many members do you have from Red Lodge? (For new organisations say how many you think you will have)
Please put the numbers of the different ages in the boxes below.

0-5		6-18		19-30		31-59		60+	

Section 3 About Your Project
This information will be shared with the public, Councillors and Council staff.

In a maximum of 150 words tell us about your planned project and the impact it will have.

Section 4 About Your Budget
This information will be shared with the public, councilors and council staff.

Please supply details and costings

Total Project Cost £_____

Have you or this group applied for or received any other grant for this project? No Yes

Applied from:

Received from:

Can you tell us how you will use any grant money received from Red Lodge Parish Council?

Section 5 Declaration
This information will be shared with the public, councilors and council staff.

I confirm I have read the "Grants Policy" and I have provided the following information in order that the application can be processed without delay (please tick):

☐ Application form with all questions completed.

☐ A copy of the organisation's or group's financial information as set out in the "Details of Small Grants Programme" in the Council's Small Grants Policy.

☐	A copy of the organisation's or group's signed Constitution, founding document or Set of Rules.
☐	If an applicant's activity involves contact with children or vulnerable adults, then a copy of the relevant Child/Vulnerable Persons Protection Policy.
☐	Banks details sort code and account name and number. Details of cheque signatories must be provided.

I have read the Council's criteria for the awarding of a donation and am satisfied that this application meets these. I certify that, to the best of my knowledge and belief, the information provided is correct and complete.	
Signed:	Date:
Print Name:	Position:

Please return the completed form, together with any supporting documents to:
Red Lodge Parish Council, Red Lodge Sports Pavilion, Red Lodge, Bury St. Edmunds, Suffolk, IP28 8FQ or email **clerk@redlodgeparishcouncil.gov.uk**